

**MINUTES OF A MEETING OF NORMANDY FLOOD FORUM HELD
ON FRIDAY 13 SEPTEMBER 2014 AT LORD PIRBRIGHT HALL, PIRBRIGHT
COMMENCING AT 1200 HOURS**

Present

Mr Jonathan Lord MP
Cllr Mrs P Malthouse
Cllr K Witham
Cllr P Tugwell
Mr M Howarth
Mr Abhi Sharn
Mr J Lewis
Mr P Kenny
Mrs L Oliver
Mr G Booth
Mr T Harvey
Mr M Higgins

Chairman
Chairman Normandy Parish Council
SCC
Normandy Parish Council
Surrey County Council
Environment Agency
Surrey County Council
SCC
Normandy Resident
Normandy Resident
Normandy Resident
Normandy Resident

In attendance

Lt Col Leslie G A Clarke

Parish Clerk, Normandy Parish Council

1	<p>WELCOME</p> <p>The Chairman welcomed all those present and thanked them for their attendance.</p> <p>The Chairman then asked each person present to introduce themselves to the meeting members.</p> <p>.Mr Lord briefed those present on his thoughts related to the GBC Local Plan.</p>
2	<p>APOLOGIES</p> <p>Apologies for non attendance were received in respect Mr G Fowler, GBC.</p>
3	<p>MINUTES OF THE PREVIOUS MEETING HELD ON 13 SEPTEMBER 2014</p> <p>The minutes of the meeting held on 13 Sep 14, which had been previously distributed, were accepted as a true record and sign by the Chairman.</p>
4 a	<p>MATTERS ARISING</p> <p><u>Beech Lane</u></p> <p>At the 12 Sep 13 meeting the SCC Highways Officer reported that a BT pole had gone through a pipe and that the issue was being taken up with BT. The SCC Highways Officer reported that the offending BT pole had been replaced but was still under review.</p>

	<p>It was confirmed that the cable had been removed and that the pipe will be reinstated.</p>
b	<p><u>Pipe Under Railway</u></p> <p>At the 12 Sep 13 meeting GBC advised that action was in hand to enlarge the pipe under the railway and that the possibility of providing a storage tank was being investigated.</p> <p>At the Mar 14 meeting Mr Fowler reported that work was still in progress and further investigations were being under taken which may lead to the approach being made from the other side of the railway.</p> <p>Mr Kenny reported that the pipe is to be investigated using CCTV.</p>
c	<p><u>Re-instatement of Ditches – Glaziers Lane Near Wanborough Station</u></p> <p>At the 12 Sep 14 meeting the Clerk was asked to provide details of the properties concerned.</p> <p>The Parish Clerk reported that the former ditch had been sold to the individual residents who had filled in the ditch to extend their gardens which affected all the properties from the railway station to Flexford Road.</p> <p>Mr Fowler agreed to investigate the issue with SCC to see if any of the land remained in the ownership of either SCC or GBC.</p> <p>Further action was deferred pending the attendance of Mr Fowler at the next meeting.</p>
d	<p><u>Guildford Road – Run Offs</u></p> <p>At the 12 Sep 13 meeting SCC stated that they would re-insert the run offs that had been blocked by Gas Workers.</p> <p>At the Mar 14 meeting the SCC Highways representative reported that the run offs had been reinstated.</p> <p>At the same meeting the Parish Clerk advised that the flooding problem does not appear to have been resolved which may be due to the adjacent ditch being filled in over time.</p> <p>Also at the same meeting the SCC Highways agreed to consider whether additional run offs could be installed.</p> <p>SCC Highways Dept reported that the ditch had been cleared but that it appeared to have silted up again.</p>
e	<p><u>Glaziers Lane – Culvert near Poplars</u></p> <p>At the 12 Sep 13 meeting Mr Fowler reported that the culvert had been high pressure jetted but action needed to be taken regarding root infestation. No further progress on this had been made and a report will be made to the next meeting.</p> <p>In the absence of Mr Fowler, GBC further action was deferred.</p>
f	<p><u>Wyke Farm Lane – Ponding</u></p> <p>At the 12 Sep 13 meeting it was reported that the culverts and drains appeared to be the cause of the ponding and the SCC representative agreed to arrange for them to be cleared.</p> <p>At the Mar 14 meeting the SCC representative reported that a request had</p>

g	<p>been made to the landowner to do the necessary work to relieve the problem but that to date no action had been forthcoming. It was therefore proposed to serve notice requiring the ditch to be cleared. A further problem had been identified involving land owned by TJ Hunt and discussions were being arranged.</p> <p>It was reported that the problem was on going but a road closure application had been submitted to enable further investigations to be conducted.</p> <p><u>Green Lane East/Christmas Pie/Orchard Close/Westwood Lane - Drainage Pipe size</u></p> <p>At the 12 Sep 13 meeting Mr Fowler advised that a plan was to be produced to widen the size of the pipe.</p> <p>At the Mar 14 meeting members of the public reported that the flooding problems are on going and appeared to be emanating elsewhere.</p> <p>At the same meeting Mr Fowler reported that he would investigate the matter further.</p> <p>In the absence of Mr Fowler further consideration was deferred, but in the meantime Mr Sham is to seek an up to date report from Mr Fowler.</p>
6	<p>SURFACE WATER MANAGEMENT PLAN</p> <p>At the 12 Sep 13 meeting Mr Fowler advised that the draft Plan was likely to receive Executive approval in Jan 14.</p> <p>Mr Fowler also reported that the comments from the public consultation were being evaluated and the responses are being fed into the Final Plan for future action.</p> <p>It was reported that the Plan had identified “Hot Spots” and that funds were being sought to resolve the issues identified.</p> <p>In addition a public consultation was to be conducted over the next week.</p> <p>In the absence of Mr Fowler matters were deferred. However generally it was noted that flood relief works carried out at North Wyke Farm had intensified the surface water flooding behind Guildford Road and along through to Glaziers Lane. There was speculation as to whether this might be relieved by further clearance of the drainage ditches but this would have to be considered at the next meeting</p>
7	<p>COMMUNICATION FROM MR ROSE</p> <p>At Mar 14 meeting the Parish Clerk distributed a copy of a letter from Mr Rose of 45 Glaziers Lane.</p> <p>Members agreed to action points from the letter as follows:</p> <ul style="list-style-type: none"> • <u>Thames Water Sewer</u> Thames Water agreed to respond direct to Mr Rose. • <u>Hoe Stream Tributary</u> Mark Howard and Owen Lee, SCC Flood Team, to be asked to

	<p>respond direct to Mr Rose.</p> <ul style="list-style-type: none"> • <u>SCC Surface Water Gullies</u> <p>It was reported that these had been jetted and further investigation would be conducted in the new financial year.</p> <p>A report on progress will be made by the above named members to the next meeting.</p> <p>It was reported that the problems appeared to have been resolved.</p>
8 a	<p>GBC DRAFT LOCAL PLAN</p> <p><u>Mrs Woolfson Letter</u></p> <p>Members noted the email communication from Mrs Woolfson which raised concerns in relation to the Draft Guildford Plan which indicated that it is proposed to build further housing on areas that form part of the clearly identified flood plain. This letter generally commented on the surface water flood problem in Item 6 above</p> <p>The writer was encouraged to put her views forward to GBC as part of the consultation process.</p>
9	<p>GLAZIERS LANE/ORCHARD CLOSE – FLOODING</p> <p>SCC agreed to organise a site visit with interested parties and to report on the outcome at the next meeting.</p>
10	<p>DATE AND VENUE OF NEXT MEETING</p> <p>The next meeting is to be held on Fri 20 Mar 15, commencing at 1220 hours at a venue to be notified.</p>