

You are hereby summoned to attend a Meeting of the Highways and Traffic Working Party be held in Normandy Village Hall on Wednesday 12th December 2018 commencing at 1915 hours If you are unable to attend, please notify the Parish Clerk on

01483 811108 or 07809 331 080

Leslie G A Clarke
Parish Clerk

Dated this 6^h day of December 2018

AGENDA

1	APOLOGIES FOR ABSENCE Members to receive and accept apologies for absence.
2	DECLARATION OF PECUNIARY INTERESTS In accordance with the Revised Local Code of Conduct, Cllrs are required to disclose at the meeting any Disclosable Pecuniary Interest (DPI) that they have in respect of any matter for consideration on this agenda. Any Cllr with a DPI must not participate in any discussion nor vote regarding that matter and they must also withdraw from the meeting immediately before consideration of the matter. If the DPI has not been registered the Cllr must notify the Parish Clerk of the details of the DPI within 28 days of the date of the meeting.
3	MINUTES OF THE PREVIOUS MEETING ON 11 JULY 2018 Member to agree and the Chairman to sign as a true record the minutes of the proceedings of the meeting held on 11 Jul18.
4	MATTERS ARISING There are no matters arising that are not agenda items.
5	TRAFFIC INCIDENTS MAINTENANCE OF LOG At the 13 Dec 17 meeting (Minute 6 refers) Members resolved to place a "Traffic Incident Maintenance Log" on the PCs website. At the 11 Apr 18 meeting (Minute 8 refers) the then Chairman agreed to write an article for inclusion on the Council's website. At the 11 Jul 18 meeting (Minute 7 refers) it was resolved that information obtained should be stored on the website and that a form be developed to enable information to be captured. Cllr Hutton to provide an up to date report.
6	VAS EQUIPMENT DEPLOYMENT AND RESULTS. Cllr Hutton to provide an up to date report.
7	ROAD TRAFFIC ACCIDENT – WESTWOOD LANE/CHRITMAS PIE Cllr Hutton to provide an up to date report.
8	ANY OTHER BUSINESS
9	DATE OF NEXT MEETING The next meeting is scheduled to be held on Wed 11 Apr 19.