

NORMANDY PARISH COUNCIL
Village Survey Working Party (VSWP) 2018

Terms of Reference

(April 2018)

1. Introduction

The Village Survey Working Party (VSWP) shall meet as directed by the Parish Council.

2. Membership

Selected Parish Councillors shall be members of the VSWP who have volunteered for this task.

3. Responsibility

The Village Survey WP shall be responsible for:

- Reviewing, preparing and submitting a recommendation for having a 2018 Village Survey to a full NPC meeting

- When formulating the plan the WP shall take into consideration:
 - (i) The results of the 2012 village survey
 - (ii) Pros and Cons of having another survey
 - (iii) Creation of questions
 - (iv) Costs of production and delivery mechanism
 - (v) Agreeing a timeline
 - (vi) The resources to analyse data
 - (vii) How to share the output

4. Meetings

Meeting will be held outside of the main NPC meeting .