

Normandy Parish Council

Serving Our Community through working in Partnership

To all Members of Normandy Parish Council

You are summoned to attend an extraordinary meeting of **NORMANDY PARISH COUNCIL** that will be held virtually via Zoom on **Tuesday 4th May 2021 at 5.00 pm** (or at the conclusion of the Human Resources Committee meeting if later). Your presence is summoned for transacting the business outlined below.

The meeting is open to the press and public unless the council do otherwise resolve to enter private session where members of the public and press are excluded.

Under the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 this meeting will be held virtually and can be joined by using the following link:

<https://us02web.zoom.us/j/81275639079> Meeting ID: **812 7563 9079**

PLEASE BE AWARE THE MEETING MAY BE RECORDED



Andy Beams

Locum Clerk and Acting Proper Officer to Normandy Parish Council

Publication date: 28 April 2021

AGENDA

- C-25 APOLOGIES**
To receive and accept apologies for absence.
- C-26 DECLARATIONS OF INTEREST**
To receive any declarations of personal and/or prejudicial interest from members regarding items on the agenda.
- C-27 MINUTES OF PREVIOUS MEETING**
To receive and adopt the minutes of the Extraordinary Council meeting held on 21st April 2021.
- C-28 QUESTIONS FROM THE PUBLIC**
Members of the public may ask a question, make representation, or give evidence in respect of the business on the agenda for a maximum per item of 3 minutes.
- C-29 FINANCE**
To approve the schedule of payments received since the last council meeting, to be made by Guildford Borough Council (to be tabled at the meeting).
- C-30 OPERATIONAL MATTERS**
To discuss any outstanding operational matters and agree any actions or items to refer to the new administration.

C-31

PLANNING

To consider responses to the following applications:

[21/P/00699](#) **The Anchorage, Pirbright Road, Normandy, Guildford, GU3 2HU**

Proposed two front/side infill extensions, front porch, raising the roof to include new gable ends with end windows and installation of seven rear rooflights.

[21/P/00904](#) **3 Bushey Leas Cottages, Pound Farm Lane, Ash, Guildford, GU12 6EH**

Erection of single storey rear conservatory.

C-32

TRANSITION ARRANGEMENTS

(a) To note the Annual Meeting of the Council scheduled for Wednesday 19 May 2021, to comply with the requirement to hold the meeting within 14 days of councillors taking their seats.

(b) To agree to extend the contractual arrangements for the Locum Clerk to Thursday 20 May, to cover arrangements for the Annual Meeting of the Council.

(c) To agree any transitional arrangements to ensure a smooth transition for the new council.

C-33

EXCLUSION OF THE PRESS AND PUBLIC

That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

C-34

CONFIDENTIAL STAFF MATTERS

To agree any recommendations from the HR Committee with regard to staff matters.