

Normandy Parish Council

Serving Our Community through working in Partnership

To Members of the Estates & Facilities Committee - Councillors Geoff Doven, Paul Howarth, Amy McLeod, Philippa Mitchell, Ben Pryke and Pat Tugwell

You are summoned to attend a meeting of **NORMANDY PARISH COUNCIL ESTATES & FACILITIES COMMITTEE** that will be held on **Thursday 10 June 2021 at 7.30 pm** at the **Royal British Legion Hall on Guildford Road, Normandy.**

The meeting is open to the press and public unless the council do otherwise resolve to enter private session where members of the public and press are excluded. However, due to the Covid restrictions in place we are limited by the reduced capacity of the venue and reserve the right to restrict access once this capacity is reached.



Andy Beams

Locum Clerk and Acting Proper Officer to Normandy Parish Council

Publication date: 06 June 2021

AGENDA

EF-01 APOLOGIES

To receive and accept apologies for absence.

EF-02 ELECTION OF CHAIRMAN

To elect a Chairman for the committee.

EF-03 ELECTION OF VICE-CHAIRMAN

To elect a Vice-Chairman for the committee.

EF-04 QUESTIONS FROM THE PUBLIC

Members of the public may ask a question, make representation, or give evidence in respect of the business on the agenda for a maximum per item of 3 minutes.

The Committee Chairman may, at their discretion, allow public comments on applications being discussed later in the meeting.

EF-05 TERMS OF REFERENCE

To consider the draft terms of reference for the committee, agree any changes and make a recommendation to Council for adoption.

EF-06 MANOR FRUIT FARM

To discuss the following points and agree any actions:

- (a) Review of documents relating to original lease agreement.
- (b) Proposed football pitches and pavilion.
- (c) Manor Fruit Farm Working Parties.
- (d) Bin emptying.

EF-07 PLAYGROUNDS

To discuss the following points and agree any actions:

- (a) Equipment inspections.
- (b) Repairs of damaged items.
- (c) Ongoing spraying of equipment to follow covid guidelines.

EF-08 NORMANDY FLOOD FORUM

To discuss the forum, review any terms of reference and consider future meeting attendance.

EF-09

OTHER LAND MANAGEMENT ISSUES

To discuss the following points and agree any actions:

- (a) Review tree inspection process and consider any required actions.
- (b) Consider moving of bins sited in wrong positions and future emptying arrangements.
- (c) To consider the re-forming of the Land Management working party.

EF-10

WORKING WITH THE COMMUNITY

To discuss the following points and agree any actions:

- (a) To review offer from Network Rail.
- (b) To discuss use of volunteers for works around the village.
- (c) To consider ongoing use of the Community Service Workers.

EF-11

MATTERS FOR INFORMATION OR FUTURE AGENDA ITEMS

- (a) To draw up a list of items requiring further investigation for reporting to next committee meeting.
- (b) To receive any information items and agree any items for inclusion on the next committee agenda.