

Normandy Parish Council

Serving Our Community through working in Partnership

To Members of the Estates & Facilities Committee - Councillors Geoff Doven, Paul Howarth, Amy McLeod, Philippa Mitchell, Ben Pryke and Pat Tugwell

You are summoned to attend a meeting of **NORMANDY PARISH COUNCIL ESTATES & FACILITIES COMMITTEE** that will be held on **THURSDAY 21 OCTOBER 2021 at 7.30 pm** (or at the conclusion of the Planning Committee meeting if later) at **NORMANDY CRICKET CLUB, HUNTS HILL ROAD, NORMANDY, GU3 2AH**

The meeting is open to the press and public unless the council do otherwise resolve to enter private session where members of the public and press are excluded. However, due to any Covid restrictions in place we may be limited by the reduced capacity of the venue and reserve the right to restrict access once this capacity is reached.



Andy Beams

Locum Clerk and Acting Proper Officer to Normandy Parish Council

Publication date: 15 October 2021

AGENDA

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| EF-24 | APOLOGIES
To receive and accept apologies for absence. |
| EF-25 | DECLARATIONS OF INTEREST
To receive any declarations of personal and/or prejudicial interest from members regarding items on the agenda. |
| EF-26 | MINUTES OF THE PREVIOUS MEETING
To receive and adopt the minutes of the meeting held on 5 August 2021. |
| EF-27 | QUESTIONS FROM THE PUBLIC
Members of the public may ask a question, make representation, or give evidence in respect of the business on the agenda for a maximum per item of 3 minutes.
The Committee Chairman may, at their discretion, allow public comments on applications being discussed later in the meeting. |
| EF-28 | LAND MANAGEMENT CONTRACT
To discuss and agree the following:
(a) Content of the contract
(b) Tender process
(c) Budget requirement for 2022/23 estimated costs
(d) Quotes received for Elmgrove Lane hedge cut |
| EF-29 | NORMANDY POND
To discuss and agree the following:
(a) Pond Association constitution
(b) Councillor(s) as a trustee
(c) Land management plan for area in front of Quinta Cottage |
| EF-30 | FOOTBALL PAVILION
To discuss the current position arrangements with the football club and agree actions and timescales |
| EF-31 | TENANCY AGREEMENTS
To update on status of agreements and confirm invoicing arrangements |

EF-32

PLAY AREAS

To discuss the following and agree any actions

- (a) Arrangements for repairs of agreed equipment
- (b) Latest inspection reports
- (c) Training for additional playground inspectors

EF-33

COMMUNITY SERVICE WORKERS

To agree the use of the Community Service workers, the projects they can undertake and arrangements for refreshments and toilet facilities

EF-34

OTHER AREAS

To receive updates on the following and agree any actions

- (a) Bin contract
- (b) Flood Forum
- (c) Tree inspections
- (d) Groundsman
- (e) Request for use of space for a Personal Trainer

EF-35

MATTERS FOR INFORMATION OR FUTURE AGENDA ITEMS