

# Normandy Parish Council

Serving Our Community through working in Partnership

Minutes of a **MEETING** of **NORMANDY PARISH COUNCIL** held at **NORMANDY CRICKET CLUB** on **THURSDAY 5 AUGUST 2021** at 6.45 pm.

**Members present** Tony Coomber, Geoff Doven, Mark Galloway, Bob Hutton, Philippa Mitchell and Pat Tugwell

**Non-members present** Andy Beams (Locum Clerk), 4 members of the public

**C-67 APOLOGIES**

Apologies were received and accepted from Cllrs Paul Howarth, Amy McLeod and Ben Pryke.

**C-68 DECLARATIONS OF INTEREST**

Cllr Mitchell declared a personal interest in agenda item C-73 as her partner is the Chief Executive of Surrey Community Action.

**C-69 MINUTES OF PREVIOUS MEETING**

**RESOLVED:** It was agreed to defer the adoption of the minutes of the meeting of 29 July 2021 to the next meeting due to them having only recently been received by Members.

**C-70 QUESTIONS FROM THE PUBLIC**

None

**C-71 TERMS OF REFERENCE**

**RESOLVED:** The terms of reference for the Human Resources Committee were adopted.

**C-72 EXCLUSION OF THE PRESS AND PUBLIC**

**RESOLVED:** That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

**C-73 TEMPORARY ADMINISTRATIVE SUPPORT**

**RESOLVED:** To accept the offer from Surrey Community Action to provide an Administration Assistant for 7 hours per week for a 12-week period to support the workload of the council.

**C-74 ITEMS FOR INFORMATION AND/OR INCLUSION ON FUTURE AGENDAS**

Members were asked to forward any agenda items to the Locum Clerk for inclusion on the agenda for the meeting to be held on 26 August 2021.

There being no further business, the meeting closed at 7.00 pm.