

Normandy Parish Council

Serving Our Community through working in Partnership

To Members of the Estates & Facilities Committee - Councillors Paul Howarth, Amy McLeod, Philippa Mitchell, Ben Pryke and Pat Tugwell

You are summoned to attend a meeting of **NORMANDY PARISH COUNCIL ESTATES & FACILITIES COMMITTEE** that will be held on **THURSDAY 10 FEBRUARY 2022 at 7.30 pm** (or on completion of the Planning Committee Meeting if later) at **ROYAL BRITISH LEGION HALL** on **GUILDFORD ROAD, NORMANDY**

The meeting is open to the press and public unless the council do otherwise resolve to enter private session where members of the public and press are excluded. However, due to any Covid restrictions in place we may be limited by the reduced capacity of the venue and reserve the right to restrict access once this capacity is reached.



Andy Beams

Locum Clerk and Acting Proper Officer to Normandy Parish Council

Publication date: 4 February 2022

AGENDA

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| EF-47 | APOLOGIES
To receive and accept apologies for absence. |
| EF-48 | DECLARATIONS OF INTEREST
To receive any declarations of personal and/or prejudicial interest from members regarding items on the agenda. |
| EF-49 | MINUTES OF THE PREVIOUS MEETING
To receive and adopt the minutes of the meeting held on 20 January 2021. |
| EF-50 | QUESTIONS FROM THE PUBLIC
Members of the public may ask a question, make representation, or give evidence in respect of the business on the agenda for a maximum per item of 3 minutes.
The Committee Chairman may, at their discretion, allow public comments on applications being discussed later in the meeting. |
| EF-51 | COMMUNITY SHOP AND CAFE
To receive and update from the Chairman of the Shop and Café Management Committee and agree any actions or decisions needed by the Parish Council |
| EF-52 | UPDATES ON ITEMS FROM PREVIOUS COMMITTEE MEETING
To receive updates on the following areas and agree any further actions
(a) Contracts for Land Management, Handyman and Litter Picker
(b) Tree Risk Assessments contract
(c) Flowerbed contract
(d) Community Support Workers
(e) Play area checks
(f) Contact with residents adjacent to Parish Council owned/managed properties |
| EF-53 | NORMANDY COMMON
To receive updates on the following areas and agree any further actions
(a) Working Group meeting
(b) Tenant payments |

EF-54

MANOR FRUIT FARM

To receive updates on the following areas and agree any further actions

- (a) Working Group meeting
- (b) Archery Club proposals

EF-55

ALLOTMENTS

To agree required actions to progress matters relating to the allotments

EF-56

NORMANDY POND

To receive an update on matters relating to the pond and agree any actions

EF-57

MATTERS FOR INFORMATION OR FUTURE AGENDA ITEMS