

Normandy Parish Council

Serving Our Community through working in Partnership

Minutes of a **MEETING** of **NORMANDY PARISH COUNCIL** held at the **ROYAL BRITISH LEGION HALL** on **THURSDAY 24 FEBRUARY 2022** at 7.30 pm.

Members present Amy McLeod (Chairman), Tony Coomber, Mark Galloway, Bob Hutton, Philippa Mitchell, Philip Parker, Ben Pryke and Pat Tugwell.

Non-members present Cllr Keith Witham (SCC), Cllr David Bilbe (GBC), Sam Lane (Clerk), Andy Beams (Locum Clerk), 8 members of the public.

Cllr McLeod welcomed Cllr Parker to his first meeting following his election, and Sam Lane to her first council meeting as the new Parish Clerk.

C-165 APOLOGIES

Apologies were received and accepted from Cllr Paul Howarth.

C-166 DECLARATIONS OF INTEREST

Cllr Hutton declared an interest in agenda item C-171 as Chairman of the Community Shop and Café, and informed Members that a representative of the Community Shop and Café was present in the public gallery to speak on behalf of the organisation for that agenda item.
Cllr Mitchell declared an interest in agenda item C-170 as an associate member of Access 4 Equestrians.

C-167 MINUTES OF PREVIOUS MEETINGS

RESOLVED: The minutes of the Council meeting held on 27 January 2022 were approved as a true record.

C-168 QUESTIONS FROM THE PUBLIC

A member of the public updated the council on plans for a Jubilee Street Party on Christmas Pie Avenue. It will be held on the Saturday to avoid clashing with the Parish Council main event on the Sunday. Neighbours have been informed, and the organisers have made plans for obtaining road closures, first aid and marshalling. The organisers were congratulated on their efforts to date.

Cllr Pryke arrived at 7.39 pm.

A member of the public commented on the situation at Wanborough Fields, which he had raised on Nextdoor Normandy. He asked what action was being taken to prevent the situation getting any worse and affecting residents. Cllr Bilbe agreed to address this during his GBC update.

A member of the public updated the council on the progress with the broadband project and asked for support in promoting the project. It was suggested he submit an article for inclusion in the pending Villager magazine.

C-169 REPORTS FROM OTHER AUTHORITIES

(a) Surrey County Council

Cllr Witham's report had been circulated prior to the meeting. He added that he would be including information on the broadband scheme in his next update. Cllr Coomber confirmed that a response had been received from SCC following the issue with the BOAT at Green Lane raised with Cllr Witham at the previous meeting.

(b) Guildford Borough Council

Cllr Bilbe began by addressing the issues at Wanborough Fields. He reminded those present that the site is in Wanborough, not Normandy, and that the GBC councillor responsible for the area is Tony Rooth. He acknowledged a lack of effective enforcement action to date but confirmed that GBC's new leader has stated addressing the issues is top priority. The land has an article 4 clause on it, which restricts it being able to be split into parcels for sale, although this has been done.

Next week, the GBC Planning Committee are considering an application for a water supply on land opposite the site, and Cllr Bilbe will be pushing for this to be refused. He encourages residents and the Parish Council to write to the Leader and Chief Executive of GBC to share concerns over all enforcement matters to ensure action is taken.

Members agreed for the Locum Clerk to write to GBC to share the Parish Council concerns.

Cllr Bilbe left the meeting at 8.15 pm.

C-170

ACCESS 4 EQUESTRIANS

Monika Driscoll and Jo Haward from Access 4 Equestrians addressed the council to explain the aims of their organisation and the work they conduct with partner organisations, including Parish Councils, on bridleways and other routes to promote safe off-road riding, which includes fund-raising. The group are keen to work with the Parish Council on any future projects of mutual benefit.

The Chairman thanked the speakers for the information, and their contact details will be retained by the Clerk for any future projects.

C-171

COMMUNITY SHOP AND CAFE

The Locum Clerk had circulated a list of outstanding questions from the Parish Council solicitor prior to the meeting, and these were addressed in turn. It was noted that until the lease is agreed and signed, the Community Shop and Café can not access the agreed funding.

RESOLVED: Members approved the Locum Clerk respond to the solicitor with the agreed decisions, clarifying the point regarding payments if the contract is terminated.

C-172

JUBILEE CELEBRATIONS

Cllr McLeod updated Members with the plans. The beacon lighting will take place on the evening of Thursday 2 June, and will include a piper, bugler and choir. Invites will be sent to the MP, local councillors, Manor Fruit Farm tenants and all residents are welcome to attend.

On Sunday 5 June, the main event will take place at Manor Fruit Farm. This will include a street party lunch, entertainment, a cake competition, and provision of other food items. The Working Group are continuing to refine the plans and gain involvement from other local groups, including how to involve the schools. Members concerns over car parking provision for the event were noted, and the Working Group will consider options to address this.

Members discussed a Jubilee Edition of the Villager, which could include a program of events organised by the Parish Council and promoting other events such as the locally organised street parties.

C-173

EXPANSION OF THE AREA OF OUTSTANDING NATURAL BEAUTY (AONB)

Prior to the meeting, the draft submission on behalf of the Parish Council cluster of Worplesdon, Pirbright and Normandy had been circulated to Members, with a submission deadline of the end of February.

RESOLVED: Members approved the submission, and Cllr Hutton confirmed this will now be submitted by Worplesdon Parish Council on behalf of the cluster.

C-174

UPDATE ON CONTRACTS

The Clerk confirmed that the Handyman and Litter Picker contract arrangements were in place. Cllr Mitchell updated Members on the other contracts agreed at the Estates & Facilities Committee meeting, and she is working with the Locum Clerk to confirm the arrangements and finalise the contract details.

The Clerk confirmed contact with the Community Service Workers, with a meeting arranged for 16 March. They will be working in Normandy for one day a week for a sixteen-week period, and a list of jobs commencing with work at the allotments has been prepared.

The Land Management Working Group's first meeting has been arranged for Monday 28 February.

C-175

FINANCE

RESOLVED: Members reviewed and agreed the following payments. The cheque for the playground repairs to be retained by the Clerk pending a meeting to discuss whether all works have been completed.

Payee	Purpose	Amount
Staff salaries	February salary	£2,168.57
G Tyler	Fiery Jack – Jubilee entertainer deposit	£360.00
Flashpoint Fireworks	Firework deposit Nov 2022	£1,800.00
Eibe Play Ltd	Playground repairs	£3,996.48
Jon Pick	Maintenance at Manor Fruit Farm	£124.00
St Mark's Church	Room hire for interviews	£60.00
Trustees of RBL Normandy Branch	Room hire Jan/Feb	£71.25
P Howarth	Reimbursement for speaker	£194.79
A Beams	Locum Clerk – February	£2,093.70

C-176

ITEMS FOR INFORMATION AND/OR INCLUSION ON FUTURE AGENDAS

Cllr Coomber asked for confirmation of the date and format for the Parish Assembly. The Locum Clerk explained the purpose of the meeting and reminded Members of the two provisional dates set aside in March. Members confirmed 24th March as the preferred date and the Clerk and Locum Clerk will start work on an agenda and invite list.

Cllr Hutton requested assistance with delivery of the next edition of the Villager, and it was agreed to add the ongoing delivery of the Villager to the agenda.

The Clerk reminded Members that the addition of Cllr Parker to committees will need to be agreed at the next council meeting.

Other items for inclusion on the next agenda are the Archery Club proposals and the village survey results.

There being no further business, the meeting closed at 10.10 pm.