

Normandy Parish Council

Serving Our Community through working in Partnership

To Members of the Estates & Facilities Committee – Councillors Philippa Mitchell, Dabeer Ahmed, Paul Howarth, Amy McLeod, Paul Chillman and Pat Tugwell

You are summoned to attend a meeting of **NORMANDY PARISH COUNCIL ESTATES AND FACILITIES COMMITTEE** that will be held on **THURSDAY 13 OCTOBER 2022 at 7.30 pm** (or at the conclusion of the Planning Committee meeting if later) at **ROYAL BRITISH LEGION HALL on GUILDFORD ROAD, NORMANDY**

The meeting is open to the press and public unless the council do otherwise resolve to enter private session where members of the public and press are excluded.

*During this meeting the public are allowed to film the Council/Committee and officers only from the front of the public gallery, providing it does not disrupt the meeting. **Any items in the Exempt Part of the agenda cannot be filmed.** If another member of the public objects to being recorded, the person(s) filming must stop doing so until that member of the public has finished speaking. The use of social media is permitted but all members of the public are requested to switch their mobile devices to silent for the duration of the meeting.*

Amanda Pick

Amanda Pick
Clerk to Normandy Parish Council

Publication date: 07 October 2022

AGENDA

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| EF-102 | APOLOGIES
To receive and accept apologies for absence |
| EF-103 | DECLARATIONS OF INTEREST
To receive any declarations of personal and/or prejudicial interest from members regarding items on the agenda |
| EF-104 | MINUTES OF PREVIOUS MEETINGS
To receive and adopt the minutes of the council meeting held on 11 August 2022 |
| EF-105 | QUESTIONS FROM THE PUBLIC
Members of the public may ask a question, make representation, or give evidence in respect of the business on the agenda for a maximum per item of 3 minutes. |
| EF-106 | BINS
To hear an update on the bin emptying contract and bins relocating / removal. |
| EF-107 | PLAY AREAS
To hear an update on repairs, replacements, improvements and future planning |
| EF-108 | NORMANDY COMMON
To receive an update and decide on next steps for the following: <ul style="list-style-type: none">(i) Management Plan(ii) Tennis Club(iii) Football pavilion(iv) Normandy Pond |

- EF-109** **MANOR FRUIT FARM**
To receive an update and decide on next steps for the following:
(i) Tree planting
(ii) CSW projects at MFF
(iii) Review of Market on the green
- EF-110** **WORKING GROUPS**
To receive an update and decide on next steps for the following:
(i) Manor Fruit Farm
(ii) Land Management
- EF-111** **ALLOTMENTS**
(i) To agree an amendment on the allotment agreement
(ii) To discuss future development of allotments including the working party
- EF-112** **TREE SURVEY**
To hear an update on survey and Risk Assessment responses
- EF-113** **MAINTENANCE**
To decide next steps and receive an update on:
(i) handyman contract
(ii) litter picker
- EF-114** **ALLOCATION OF WORK**
To hear an update on the allocation of work across the Estates and Facilities Committee
- EF-115** **BUDGET PLANNING**
To discuss budget against the draft strategic plan
- EF-116** **ITEMS FOR INFORMATION AND/OR INCLUSION ON FUTURE AGENDAS**
To receive any urgent information items and agree any items for inclusion on future estates and facilities and/or committee agendas.