

Normandy Parish Council

Serving Our Community through working in Partnership

To Members of the Finance & Governance Committee – Councillors Paul Chillman, Tony Coomber, Paul Howarth, Bob Hutton and Pat Tugwell

You are summoned to attend a meeting of **NORMANDY PARISH COUNCIL FINANCE & GOVERNANCE COMMITTEE** that will be held on **THURSDAY 1 SEPTEMBER 2022 at 7.30 pm** (or at conclusion of the Planning Committee meeting if later) at **ROYAL BRITISH LEGION HALL** on **GUILDFORD ROAD, NORMANDY**

The meeting is open to the press and public unless the council do otherwise resolve to enter private session where members of the public and press are excluded.

Amanda Pick

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Clerk to Normandy Parish Council

Publication date: 25 August 2022

AGENDA

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| FG-60 | APOLOGIES
To receive and accept apologies for absence. |
| FG-61 | DECLARATIONS OF INTEREST
To receive any declarations of personal and/or prejudicial interest from members regarding items on the agenda. |
| FG-62 | MINUTES OF PREVIOUS MEETING
To receive and adopt the minutes of the Finance & Governance Committee meeting held on 16 June 2022. |
| FG-63 | QUESTIONS FROM THE PUBLIC
Members of the public may ask a question, make representation, or give evidence in respect of the business on the agenda for a maximum per item of 3 minutes. |
| FG-64 | FINANCIAL REPORTS
(a) To approve the Payment List for period 1 June to 31 July 2022
(b) To note the Income and Expenditure year to date (to 31 July 2022)
(c) To approve the Bank Reconciliations for June and July 2022 |
| FG-65 | EXTERNAL AUDIT
To consider the option to opt-out of the SAAA central external auditor appointment arrangements |
| FG-66 | INSURANCE
To note the renewal date of 1 October 2022 and consider the items in the accompanying background papers |
| FG-67 | RBS ACCOUNTING SOFTWARE
To consider the cost of upgrading the software to the Cloud based version to include read-only access options |
| FG-68 | GRANTS
To consider the requests regarding grants from Normandy Cricket Club and Emmanuel Church |
| FG-69 | BANKING
To note the update on altering the bank mandate and obtaining a credit card for the Parish Clerk |

FG-70

ASSET REGISTER

To confirm progress on updating of asset register and agree any actions

FG-71

THE VILLAGER INCOME

To review the pricing structure for adverts in The Villager

FG-72

MATTERS FOR INFORMATION AND/OR FUTURE AGENDA ITEMS