

Normandy Parish Council

Serving Our Community through working in Partnership

To Members of the Finance & Governance Committee – Councillors Paul Chillman, Tony Coomber, Paul Howarth, Bob Hutton and Pat Tugwell

You are summoned to attend a meeting of **NORMANDY PARISH COUNCIL FINANCE & GOVERNANCE COMMITTEE** that will be held on **THURSDAY 10 NOVEMBER 2022 at 7.00 pm** at **ROYAL BRITISH LEGION HALL** on **GUILDFORD ROAD, NORMANDY**

The meeting is open to the press and public unless the council do otherwise resolve to enter private session where members of the public and press are excluded.

*During this meeting the public are allowed to film the Council/Committee and officers only from the front of the public gallery, providing it does not disrupt the meeting. **Any items in the Exempt Part of the agenda cannot be filmed.** If another member of the public objects to being recorded, the person(s) filming must stop doing so until that member of the public has finished speaking. The use of social media is permitted but all members of the public are requested to switch their mobile devices to silent for the duration of the meeting.*

Amanda Pick

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Clerk to Normandy Parish Council

Publication date: 3 November 2022

AGENDA

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| FG-73 | APOLOGIES
To receive and accept apologies for absence. |
| FG-74 | DECLARATIONS OF INTEREST
To receive any declarations of personal and/or prejudicial interest from members regarding items on the agenda. |
| FG-75 | MINUTES OF PREVIOUS MEETING
To receive and adopt the minutes of the Finance & Governance Committee meeting held on 1 September 2022. |
| FG-76 | QUESTIONS FROM THE PUBLIC
Members of the public may ask a question, make representation, or give evidence in respect of the business on the agenda for a maximum per item of 3 minutes. |
| FG-77 | FINANCIAL REPORTS
(a) To approve the Payment List for period 1 August to 31 October 2022
(b) To note the Income and Expenditure year to date (to 31 October 2022)
(c) To approve the Bank Reconciliations for August-October 2022 |
| FG-78 | BUDGETS
To consider the first drafts of the budgets from each committee
(a) Estates and Facilities
(b) Planning (Highways)
(c) HR
(d) Finance and Governance
(e) Full Council (Events) |
| FG-79 | MALWARE
To consider opportunities for upgrading the council's malware protection |

FG-80

RBS ACCOUNTING SOFTWARE

The Clerk and Chairman of the Council both have access to RBS, committee to consider options for training.

FG-81

GRANTS

To consider requests regarding grants from Normandy Therapy Garden, Normandy Royal British Legion, Normandy Action Group and Normandy Community Shop and Café.

FG-82

BANKING

To consider a new or additional banking provider

FG-83

ASSET REGISTER

To confirm progress on updating of asset register and agree any actions

FG-84

MATTERS FOR INFORMATION AND/OR FUTURE AGENDA ITEMS