

# Normandy Parish Council

Serving Our Community through working in Partnership

To Members of the Finance & Governance Committee – Councillors Paul Chillman, Tony Coomber, Paul Howarth, Bob Hutton and Pat Tugwell

You are summoned to attend a meeting of **NORMANDY PARISH COUNCIL FINANCE & GOVERNANCE COMMITTEE** that will be held on **THURSDAY 16 MARCH 2023 at 7.00pm** (or at conclusion of the Planning Committee meeting if later) at **ROYAL BRITISH LEGION HALL** on **GUILDFORD ROAD, NORMANDY**

*The meeting is open to the press and public unless the council do otherwise resolve to enter private session where members of the public and press are excluded. During this meeting the public are allowed to film the Council/Committee and officers only from the front of the public gallery, providing it does not disrupt the meeting. **Any items in the Exempt Part of the agenda cannot be filmed.** If another member of the public objects to being recorded, the person(s) filming must stop doing so until that member of the public has finished speaking. The use of social media is permitted but all members of the public are requested to switch their mobile devices to silent for the duration of the meeting.*

*Amanda Pick*

**Amanda Pick**

**Clerk to Normandy Parish Council**

**Publication date: 9 March 2023**

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## AGENDA

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| <b>FG-95</b>  | <b>APOLOGIES</b><br>To receive and accept apologies for absence.   |
| <b>FG-96</b>  | <b>DECLARATIONS OF INTEREST</b><br>To receive any declarations of personal and/or prejudicial interest from members regarding items on the agenda.   |
| <b>FG-97</b>  | <b>MINUTES OF PREVIOUS MEETING</b><br>To receive and adopt the minutes of the Finance & Governance Committee meeting held on 5 January 2023.   |
| <b>FG-98</b>  | <b>QUESTIONS FROM THE PUBLIC</b><br>Members of the public may ask a question, make representation, or give evidence in respect of the business on the agenda for a maximum per item of 3 minutes.  |
| <b>FG-99</b>  | <b>FINANCIAL REPORTS</b><br>(a) To approve the Payment List for period 1 January to 28 February 2023<br>(b) To note the Income and Expenditure year to date (to 28 February 2023)<br>(c) To approve the Bank Reconciliations to 28 February 2023 |
| <b>FG-100</b> | <b>BUDGET 2023/24</b><br>To discuss and confirm Ear Marked Reserves to carry over to 2023/24   |
| <b>FG-101</b> | <b>GRANTS</b><br>To consider requests regarding grants from St Marks, Wyke and Normandy Village Hall   |
| <b>FG-102</b> | <b>POLICIES</b><br>To review and agree the updated policies on (a) Data Protection Policy (b) Representation on Outside Bodies Policy (c) Complaints procedure   |
| <b>FG-103</b> | <b>RISK ASSESSMENTS AND STATEMENT OF INTERNAL CONTROL</b><br>To review and agree the updated risk assessments and statement of internal control  |
| <b>FG-104</b> | <b>EVENTS</b><br>To review and identify costs for the festival in September  |
| <b>FG-105</b> | <b>MATTERS FOR INFORMATION AND/OR FUTURE AGENDA ITEMS</b>  |