

# Normandy Parish Council

Serving Our Community through working in Partnership

To Members of the Finance & Governance Committee – Councillors Paul Chillman, Tony Coomber, Paul Howarth, Bob Hutton and Pat Tugwell

You are summoned to attend a meeting of **NORMANDY PARISH COUNCIL FINANCE & GOVERNANCE COMMITTEE** that will be held on **THURSDAY 5 JANUARY 2023 at 7.30pm** (or at conclusion of the Planning Committee meeting if later) at **ROYAL BRITISH LEGION HALL** on **GUILDFORD ROAD, NORMANDY**

*The meeting is open to the press and public unless the council do otherwise resolve to enter private session where members of the public and press are excluded.*

*During this meeting the public are allowed to film the Council/Committee and officers only from the front of the public gallery, providing it does not disrupt the meeting. **Any items in the Exempt Part of the agenda cannot be filmed.** If another member of the public objects to being recorded, the person(s) filming must stop doing so until that member of the public has finished speaking. The use of social media is permitted but all members of the public are requested to switch their mobile devices to silent for the duration of the meeting.*

*Amanda Pick*

**Amanda Pick**

**Clerk to Normandy Parish Council**

**Publication date: 28 December 2022**

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## AGENDA

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| <b>FG-85</b> | <b>APOLOGIES</b><br>To receive and accept apologies for absence.   |
| <b>FG-86</b> | <b>DECLARATIONS OF INTEREST</b><br>To receive any declarations of personal and/or prejudicial interest from members regarding items on the agenda.   |
| <b>FG-87</b> | <b>MINUTES OF PREVIOUS MEETING</b><br>To receive and adopt the minutes of the Finance & Governance Committee meeting held on 10 November 2022.   |
| <b>FG-88</b> | <b>QUESTIONS FROM THE PUBLIC</b><br>Members of the public may ask a question, make representation, or give evidence in respect of the business on the agenda for a maximum per item of 3 minutes.  |
| <b>FG-89</b> | <b>FINANCIAL REPORTS</b><br>(a) To approve the Payment List for period 1 November to 31 December 2022<br>(b) To note the Income and Expenditure year to date (to 31 December 2022)<br>(c) To approve the Bank Reconciliations to 31 December 2022  |
| <b>FG-90</b> | <b>BUDGET 2023/24</b><br>(a) To discuss the process for year-end surplus/deficits and the effect on reserves<br>(b) To discuss the relationship between the precept, the tax base and the Band D equivalent charge to residents<br>(c) To discuss the 2023/24 budget proposal and agree a recommendation for approval by council |
| <b>FG-91</b> | <b>GRANTS</b><br>To consider requests regarding grants from Normandy Royal British Legion.   |
| <b>FG-92</b> | <b>BANKING</b><br>(a) To hear an update on a new banking provider.<br>(b) To discuss Financial Regulations regarding transfers between internal accounts.  |

**FG-93**

**EXTERNAL AUDITOR APPOINTMENT**

To note the appointment of the external auditor for the 2022-23 financial year for the 5-year period until 2026-27

**FG-94**

**MATTERS FOR INFORMATION AND/OR FUTURE AGENDA ITEMS**