

Normandy Parish Council

Serving Our Community through working in Partnership

To all Members of Normandy Parish Council

You are summoned to attend a meeting of **NORMANDY PARISH COUNCIL** that will be held on **THURSDAY 23 JUNE 2022** at **7.30 pm** (or at the conclusion of the Planning Committee meeting if later) at **ROYAL BRITISH LEGION HALL** on **GUILDFORD ROAD, NORMANDY**

The meeting is open to the press and public unless the council do otherwise resolve to enter private session where members of the public and press are excluded.

Amanda Pick

Amanda Pick
Clerk to Normandy Parish Council

Publication date: 17 June 2022

AGENDA

- | | |
|--------------|--|
| C-022 | APOLOGIES
To receive and accept apologies for absence. |
| C-023 | DECLARATIONS OF INTEREST
To receive any declarations of personal and/or prejudicial interest from members regarding items on the agenda |
| C-024 | MINUTES OF PREVIOUS MEETINGS
To receive and adopt the minutes of the council meeting held on 26 May 2022 |
| C-025 | QUESTIONS FROM THE PUBLIC
Members of the public may ask a question, make representation, or give evidence in respect of the business on the agenda for a maximum per item of 3 minutes. |
| C-026 | REPORT ON PROGRESS ON CO-OPTION OF NEW COUNCILLORS
To receive update on applications to become Parish Councillors and consider co-options. |
| C-027 | REPORTS FROM OTHER AUTHORITIES
To receive reports from representatives of other authorities:
(a) Surrey County Council
(b) Guildford Borough Council |
| C-028 | SPEEDWATCH
To hear from members of the Speedwatch Team and to consider how NPC can best support them on traffic and speeding issues. |
| C-029 | PARISH OFFICE
To review progress on recruiting additional member of Parish Office team
To approve request from Parish Clerk to join Local Government Pension Scheme
To approve additional overtime completed by the Parish Clerk
To consider proposal to set up Parish Surgery at NVH
To confirm the process for requesting additional support from the former Locum Clerk |
| C-030 | WEBSITE DEVELOPMENT
To consider the next steps on updating the Council's website |

C-031

COMMUNITY GRANTS

To agree the next steps in encouraging and evaluating Community Grant applications

C-032

ESTATES

- a) To approve Councillor Hutton joining the Estates Committee
- b) To consider the Location of the Normandy Shop and Café Friday Market

C-033

FINANCE

To approve the schedule of invoices for payment (to be tabled at the meeting)

C-035

ANNUAL INTERNAL AUDIT REPORT

To note the Annual Internal Audit Report

C-036

ANNUAL GOVERNANCE STATEMENT

To approve Section 1 - Annual Governance Statement 2021/22

C-037

ACCOUNTING STATEMENTS

To approve Section 2 - Accounting Statements 2021/22

C-038

EXERCISE OF PUBLIC RIGHTS

To note the dates for the Exercise of Public Rights

C-039

BANKING SYSTEMS

To approve the change to the iCloud based version to the RBS system to enable read-only access for The Clerk

C-040

URGENT COMMITTEE BUSINESS

To consider any urgent items referred from any of the committees for approval by council

C-041

EXCLUSION OF THE PRESS AND PUBLIC

That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

No items identified prior to the meeting.

C-042

ITEMS FOR INFORMATION AND/OR INCLUSION ON FUTURE AGENDAS

To receive any urgent information items and agree any items for inclusion on future council and/or committee agendas.