

Normandy Parish Council

Serving Our Community through working in Partnership

To all Members of Normandy Parish Council

You are summoned to attend a meeting of **NORMANDY PARISH COUNCIL** that will be held on **THURSDAY 28 JULY 2022** at **7.30 pm** (or at the conclusion of the Planning Committee meeting if later) at **ROYAL BRITISH LEGION HALL** on **GUILDFORD ROAD, NORMANDY**

The meeting is open to the press and public unless the council do otherwise resolve to enter private session where members of the public and press are excluded.

*During this meeting the public are allowed to film the Council/Committee and officers only from the front of the public gallery, providing it does not disrupt the meeting. **Any items in the Exempt Part of the agenda cannot be filmed.** If another member of the public objects to being recorded, the person(s) filming must stop doing so until that member of the public has finished speaking. The use of social media is permitted but all members of the public are requested to switch their mobile devices to silent for the duration of the meeting.*

Amanda Pick

Amanda Pick
Clerk to Normandy Parish Council

Publication date: 22 July 2022

AGENDA

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| C-043 | APOLOGIES To receive and accept apologies for absence. |
| C-044 | DECLARATIONS OF INTEREST To receive any declarations of personal and/or prejudicial interest from members regarding items on the agenda |
| C-045 | MINUTES OF PREVIOUS MEETINGS To receive and adopt the minutes of the council meeting held on 23 June 2022 |
| C-046 | QUESTIONS FROM THE PUBLIC Members of the public may ask a question, make representation, or give evidence in respect of the business on the agenda for a maximum per item of 3 minutes. |
| C-047 | REPORT ON PROGRESS ON CO-OPTION OF NEW COUNCILLORS To receive update on applications to become Parish Councillors and consider co-options. |
| C-048 | REPORTS FROM OTHER AUTHORITIES To receive reports from representatives of other authorities: (a) Surrey County Council (b) Guildford Borough Council |
| C-049 | COMMITTEES To discuss the Clerk's report on committee structures |
| C-050 | PARISH OFFICE (a) Progress on recruiting additional member of Parish Office team (b) To confirm the Clerks overtime until Assistant is successfully recruited |

- C-051 WEBSITE DEVELOPMENT**
To receive update on website discussions
- C-052 COMMUNITY GRANTS**
To consider making an application to Guildford Borough Council's funding opportunities
- C-053 ESTATES & FACILITIES**
To discuss the future plans of the football pavilion
- C-054 VOLUNTEERS EVENING**
To discuss plans and budget for the annual volunteers evening.
- C-055 FINANCE**
(a) RFO to confirm costing of the Clerk's access to RBS
(b) To approve the schedule of invoices for payment (to be tabled at the meeting)
(c) To confirm the plan for updating the asset register
(d) To approve the earmarked reserves
 (i) to approve flower bed renovation cost of £1,500
 (ii) MFF development costs of £4,232
 (iii) Additional allotment expenditure £750
 (iv) Habitat maintenance £3,550
- C-056 URGENT COMMITTEE BUSINESS**
To consider any urgent items referred from any of the committees for approval by council
- C-057 EXCLUSION OF THE PRESS AND PUBLIC**
That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.
- C-058 ITEMS FOR INFORMATION AND/OR INCLUSION ON FUTURE AGENDAS**
To receive any urgent information items and agree any items for inclusion on future council and/or committee agendas.