

Normandy Parish Council

Serving Our Community through working in Partnership

To all Members of Normandy Parish Council

You are summoned to attend a meeting of **NORMANDY PARISH COUNCIL** that will be held on **THURSDAY 23 FEBRUARY 2023** at **7.00pm** at **ROYAL BRITISH LEGION HALL** on **GUILDFORD ROAD, NORMANDY**

The meeting is open to the press and public unless the council do otherwise resolve to enter private session where members of the public and press are excluded.

*During this meeting the public are allowed to film the Council/Committee and officers only from the front of the public gallery, providing it does not disrupt the meeting. **Any items in the Exempt Part of the agenda cannot be filmed.** If another member of the public objects to being recorded, the person(s) filming must stop doing so until that member of the public has finished speaking. The use of social media is permitted but all members of the public are requested to switch their mobile devices to silent for the duration of the meeting.*

Amanda Pick

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Clerk to Normandy Parish Council

Publication date: 16 February 2023

AGENDA

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| C-126 | APOLOGIES To receive and accept apologies for absence. |
| C-127 | DECLARATIONS OF INTEREST To receive any declarations of personal and/or prejudicial interest from members regarding items on the agenda |
| C-128 | MINUTES OF PREVIOUS MEETINGS To receive and adopt the minutes of the council meeting held on 26 January 2023 |
| C-129 | QUESTIONS FROM THE PUBLIC Members of the public may ask a question, make representation, or give evidence in respect of the business on the agenda for a maximum per item of 3 minutes. |
| C-130 | REPORTS FROM OTHER AUTHORITIES To receive reports from representatives of other authorities: (a) Surrey County Council (b) Guildford Borough Council |
| C-131 | TO REVIEW THE PROGRESSON THE STRATEGIC PLAN To hear an update and approve next steps |
| C-132 | TO REVIEW THE GRAPHIC DESIGN OF THE VILLAGER To discuss the possible extension of the contract for the graphic design of The Villager following the 3 month trial |
| C-133 | EVENTS UPDATE To hear an updated proposal from the events working group on a possible September event |
| C-134 | FINANCE (a) To approve the schedule of invoices for payment (b) To note a fund transfer between accounts in February to date |

- C-135 THE ASSET REGISTER**
To note the completion of the asset register
- C-136 INTERNAL AUDITOR**
To hear a proposal for the appointment of an internal auditor for financial year 2022-23
- C-137 ELECTIONS**
To hear the details of the May 2023 elections
- C-138 THE SURREY HILLS AREA OF OUTSTANDING NATURAL BEAUTY**
To hear about the proposed extension to the Surrey Hills ANOB
- C-139 TO REVIEW THE PARISH OFFICE AND WARM HUB**
To hear an update and the warm hub and agree the progress for the remainder of the civic year
- C-140 STAFFING MATTERS**
To note a staffing matter
- C-141 URGENT COMMITTEE BUSINESS**
To consider any urgent items referred from any of the committees for approval by council
- C-142 EXCLUSION OF THE PRESS AND PUBLIC**
That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.
- C-143 ITEMS FOR INFORMATION AND/OR INCLUSION ON FUTURE AGENDAS**
To receive any urgent information items and agree any items for inclusion on future council and/or committee agendas.