

Normandy Parish Council

Serving Our Community through working in Partnership

EF-157 General Maintenance; April 2023

Allotments	Clear waste wood and soil	Medium	Grabber quoted £800, consider external company
Allotments	Mow allotment paths, car park and vacant plots	Ongoing	Three times a year; June August and October
Allotments	Blocked drainage ditch	Low	Investigated but can't clear as allotment holder has key
Allotments	Muddy entrance	Low	Investigated but will need to quote to level or bring in external company
Allotments	Rotten shed floor	High	Cover floor
Parish	Maintain borders, weed and prune bushes as required around village car park and MFF car park	Ongoing	These should be weeded each month and pruned at the appropriate time of year.
Parish	Trim hedges around war memorial and car park	Ongoing	<i>Do not do flowers at the War Memorial as these are done by the Therapy Garden</i>
Parish	Maintain noticeboards; clean, sand and varnish where necessary	Ongoing	Aim for 3 boards per month if weather permits
MFF	Trip hazard around new picnic bench	High	Will shanfer to eliminate trip hazard
MFF	Bollard lens smashed on roadway towards Archery club, by NVH	Medium	Investigate, buy and fit replacement
MFF	Check benches by brambles for rot as underwater for weeks in Dec/Jan	Low	Investigate
MFF	Car park lighting failed	Urgent	Fault found to be an error in wiring caused by building works at the shop, Jon liaising with Normandy Shop and Café for a resolution
NC	Clean / varnish Wildlife signage	Ongoing	
NC	Pathway from swings to pavilion	High	Sweep pathway

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NC	Bench by see saw	High	Make good
NC	Picnic table by car park	High	Replace wooden footing using sleepers at the container, concrete in place
NC	Permissive horse riding track and footpath signage	Low	Order and place signage
NC play area	Cracked bench slats	Medium	Investigate extent of damage
Pond	Signage on empty post	Low	Replace
Pond	Brass bench plaque	Low	Clean and move
Football pavilion	Inspect weekly whilst building closed down.	Ongoing	Inspect weekly for signs of defects, damage, vandalism or unauthorised access.
Football pavilion	Prepare building for reopening and legionella water testing	URGENT	Turn on water. Legionella test to be carried out 24 March by Geoff Doven. Rounders club to start end of April (24th) - clean and tidy in preparation.
Football pavilion	Repair toilets	High	Replaced siphons, ball valves, flush handles and cistern hall fixings x2