

Normandy Parish Council

Serving Our Community through working in Partnership

Minutes of the **ANNUAL PARISH ASSEMBLY** for the **PARISH OF NORMANDY** held on **THURSDAY 23 MARCH 2023** commencing at **7.30 pm** at **NORMANDY VILLAGE HALL**, Manor Fruit Farm, Normandy

Members present Cllrs Bob Hutton, Amy McLeod, Tony Coomber, Paul Chillman, Philippa Mitchell, Pat Tugwell and Paul Howarth

Non-members present Amanda Pick (Clerk), Cllr Witham (SCC), Anne Bott (SALC)

Representatives present from: Normandy Village Hall
Normandy Shop & Café
Normandy Action Group
Normandy Historians
Normandy Community Speedwatch
Normandy Cricket Club
Normandy Artists
Normandy Nightingales WI
Christmas Pie WI
Normandy Rounders Club
Normandy Therapy Garden
Guildford Archery Club
Guildford O Gauge Railway Club
St Marks Church
Emmanuel Church
Pilgrim Ringers

PA-01 Welcome and Introductions from the Parish Council Chairman

The Chairman welcomed everyone in attendance and thanked them for coming. Cllr have an overview of what a Parish Assembly is.

PA-02 Apologies for absence

Cllr Mitchell's apologies were received and accepted

PA-03 Minutes of Previous Meetings

The minutes of the meeting held on 24th March 2022 were approved as a true record.

PA-04 The Role of a Councillor

Anne Bott explained the role of the Surrey Association of Local Councillors, the Parish Council, the Clerk and information on standing for elections. She congratulated the Parish Council on the event this evening for being so inclusive of the community, there were 58 residents present and 16 community groups showcasing their clubs and organisations.

PA-05 REPORT FROM PARISH COUNCIL CHAIRMAN

Cllr Bob Hutton

Mark Galloway has recently left the Council, Cllr Hutton thanked Mark for his service. Cllr Hutton discussed work the areas the parish council have responsibility for. And advised the Proper Officer aka the Parish Clerk, and the Parish Office – are available to provide advice and guidance.

PA-06 REPORTS FROM PARISH COUNCIL COMMITTEE CHAIRMEN

Finance and Governance Committee – Cllr Coomber

Cllr Coomber explained the process of managing the budget and offered examples of where our expenditure is spent. Normandy Public Works Loan concludes in 2025.

Planning Committee – Cllr Hutton

Cllr Hutton advised the role of the Planning Committee

Estates and Facilities Committee – Cllr Chillman

Cllr Chillman summarised the extensive work that has been part of the Estates and Facilities Committee's portfolio this year.

Events working group – Cllr McLeod

The councillors inherited both a bonfire and fireworks event and an annual summer event. Last bonfire night was a huge success. The next event will be a joint event with St Marks church to Celebrate the Coronation of the King. Late summer '23 the council will be trailing a family focused music festival in September, it will be a ticket event in order to raise funds for the play equipment.

PA-07 REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

Guildford BC- no representation

Surrey CC- Cllr Witham

- Cllr Witham has been the SCC Councils for 11 years. He thanks the Members of the Council for what they do.
- 2022/23 – Cllr Witham described it as the years of the roadworks, 70/80% of road works are carried out by utility companies, they have a legal requirement to repair and maintain their services. There have been routine roadworks scheduled and postponed due to emergency issues that took priority. Residents have been asking for a number of year for the pavements to be replaced on Westwood Lane, that was deferred due to Southern Gas works.
- Highways, Cllr Witham and Parish Councillors inspected the layby area to protect and pedestrian areas on Westwood Lane outside St Marks Church.
- Highways has advised they are looking to get Glaziers Lane resurfaced.
- Vehicle Activated Signs are being sourced for the village to remind drivers of their speed as well as speed measurement strips to measure speed of the traffic.
- Technical assessment requested from Highways around the island on school
- Councillor Witham discussed the SCC Members Allocation and the Your Fund Surrey. There is a new sub fund for Your Fund Surrey which Keith will send out details of soon.
- Cllrs attend the Normandy Flood Forum.
- He reminded that he has a monthly newsletter that reaches 1,000 residents in Normandy each month.
- Changes to 520 bus service, this will not be stopping in September. SCC has increased spending for rural bus services. A proposal to combine 520 with 17 services is not favoured but to change the direct response service.

PA-08 PUBLIC QUESTIONS

Q1. There was a query in relation to the bus service

A1. Cllr Witham updated those present on potential options going forward, no final decision at this stage.

Q2. Request for information on the Normandy Shop and Café.

A2. This is not a council development; however Cllr Hutton is also the Chair of this project. He advised they are still needing to raise more funds, and more volunteers are needed. They hope to open in June.

Q3. What cycle routes are in Normandy and where are there cycle storages?

A3. This is being discussed at the Estates and Facilities meeting.

Q4. Why are the pot holes poorly repaired and will the road surfaces be upgraded as in very poor condition.

A4. Road surfaces are due to be upgraded in the coming months

PA-09 ANY OTHER BUSINESS AT THE CHAIRMAN'S DISCRETION

None

There being no further business, the meeting closed at 20:52pm.