

# Normandy Parish Council

Serving Our Community through working in Partnership

To all Members of Normandy Parish Council

You are summoned to attend an extraordinary meeting of **NORMANDY PARISH COUNCIL** that will be held on **THURSDAY 11 JANUARY 2024** at **7.30pm** at the **ROYAL BRITISH LEGION** on **GUILDFORD ROAD, NORMANDY**

*The meeting is open to the press and public unless the council do otherwise resolve to enter private session where members of the public and press are excluded. During this meeting the public are allowed to film the Council/Committee and officers only from the front of the public gallery, providing it does not disrupt the meeting. **Any items in the Exempt Part of the agenda cannot be filmed.** If another member of the public objects to being recorded, the person(s) filming must stop doing so until that member of the public has finished speaking. The use of social media is permitted but all members of the public are requested to switch their mobile devices to silent for the duration of the meeting.*

*Amanda Pick*

**Amanda Pick**

**Clerk to Normandy Parish Council**

**Publication date: 4 January 2024**

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## AGENDA

- C-109 APOLOGIES**  
To receive and accept apologies for absence
- C-110 DECLARATIONS OF INTEREST**  
To receive any declarations of personal and/or prejudicial interest from members regarding items on the agenda
- C-111 MINUTES OF PREVIOUS MEETINGS**  
To receive and adopt the minutes of the council meeting held on 23 November 2023
- C-112 QUESTIONS FROM THE PUBLIC**  
Members of the public may ask a question, make representation, or give evidence in respect of the business on the agenda for a maximum per item of 3 minutes
- C-113 REPORTS FROM OTHER AUTHORITIES**  
To receive reports from representatives of other authorities:  
(a) Surrey County Council  
(b) Guildford Borough Council
- C-114 STRATEGIC ACTION PLAN**  
To receive a progress update
- C-115 FINANCE AND GOVERNANCE COMMITTEE**  
To receive an update from the committee, including  
(a) To approve the schedule of invoices for payment  
(b) To note a fund transfer between since the last meeting in October  
(c) To agree the 2024 budget for submission to GBC  
(d) To discuss a Community Grant request and agree outcome
- C-116 ESTATES AND FACILITIES COMMITTEE**  
To receive an update from the committee; including  
(a) To change the frequency of committee meetings  
(b) Approve the tender for tree works on the common  
(c) To hear an update on the Manor Fruit Farm Play Area  
(d) To hear a request from the cricket club and agree next steps  
(e) To hear an update in relation to a padel court in Normandy and agree next steps

**C-117**

**HR**

To discuss and agree next steps for a new HR Committee

**C-118**

**EVENTS**

To receive an update from the working groups; plus agree next steps for:

- (a) Volunteer evening January 2024
- (b) D Day 80 June 2024
- (c) Wander Festival September 2024
- (d) Bonfire Night November 2024
- (e) Discuss Summer v.s Christmas Fayre 2024

**C-119**

**EXCLUSION OF THE PRESS AND PUBLIC**

That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

**C-120**

**URGENT COMMITTEE BUSINESS**

To consider any urgent items referred from any of the committees for approval by council

**C-121**

**ITEMS FOR INFORMATION AND/OR INCLUSION ON FUTURE AGENDAS**

To receive any urgent information items and agree any items for inclusion on future council and/or committee agendas.