

Normandy Parish Council

Serving Our Community through working in Partnership

To all Members of Normandy Parish Council

You are summoned to attend a meeting of **NORMANDY PARISH COUNCIL** that will be held on **WEDNESDAY 19 JULY 2023** at **7.30pm** (or at the conclusion of the planning meeting if later) at **NORMANDY VILLAGE HALL (SMALL HALL)** on **MANOR FRUIT FARM, NORMANDY**

*The meeting is open to the press and public unless the council do otherwise resolve to enter private session where members of the public and press are excluded. During this meeting the public are allowed to film the Council/Committee and officers only from the front of the public gallery, providing it does not disrupt the meeting. **Any items in the Exempt Part of the agenda cannot be filmed.** If another member of the public objects to being recorded, the person(s) filming must stop doing so until that member of the public has finished speaking. The use of social media is permitted but all members of the public are requested to switch their mobile devices to silent for the duration of the meeting.*

Amanda Pick

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Clerk to Normandy Parish Council

Publication date: 13 July 2023

AGENDA

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| C-038 | APOLOGIES
To receive and accept apologies for absence |
| C-039 | DECLARATIONS OF INTEREST
To receive any declarations of personal and/or prejudicial interest from members regarding items on the agenda |
| C-040 | MINUTES OF PREVIOUS MEETINGS
To receive and adopt the minutes of the council meeting held on 8 June 2023 |
| C-041 | QUESTIONS FROM THE PUBLIC
Members of the public may ask a question, make representation, or give evidence in respect of the business on the agenda for a maximum per item of 3 minutes. |
| C-042 | REPORTS FROM OTHER AUTHORITIES
To receive reports from representatives of other authorities:
(a) Surrey County Council
(b) Guildford Borough Council |
| C-043 | FINANCE AND GOVERNANCE COMMITTEE
To hear an update from the committee, including
(a) To approve the schedule of invoices for payment
(b) To note a fund transfer between since the last meeting in June |
| C-044 | ESTATES AND FACILITIES COMMITTEE
To hear an update from the committee; including
(a) To note the road traffic accident on MFF on the 9 June 2023
(b) To hear an update and agree funding opportunities for the play areas development and accessibility at MFF
(c) To hear a request in relation to signage for Normandy Shop and Café |
| C-045 | EVENTS WORKING PARTY
(a) To hear and update coronation finances
(b) To hear an update in relation to Wander Festival
(c) To note the order of a Remembrance wreath for £30 ahead of Remembrance Sunday |

C-046 **HR WORKING PARTY**
To hear a staffing update

C-047 **REVIEW OF INVENTORY OF LAND AND OTHER ASSETS**

C-048 **COMMUNICATION**
(a) Policies update
(b) Website review
(c) The Villager
(d) Noticeboards

C-049 **URGENT COMMITTEE BUSINESS**
To consider any urgent items referred from any of the committees for approval by council

C-050 **EXCLUSION OF THE PRESS AND PUBLIC**
That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

C-051 **ITEMS FOR INFORMATION AND/OR INCLUSION ON FUTURE AGENDAS**
To receive any urgent information items and agree any items for inclusion on future council and/or committee agendas.