

# Normandy Parish Council

Serving Our Community through working in Partnership

To all Members of Normandy Parish Council

You are summoned to attend a meeting of **NORMANDY PARISH COUNCIL** that will be held on **THURSDAY 23 NOVEMBER 2023** at **7.00pm** at the **ROYAL BRITISH LEGION** on **GUILDFORD ROAD, NORMANDY**

*The meeting is open to the press and public unless the council do otherwise resolve to enter private session where members of the public and press are excluded. During this meeting the public are allowed to film the Council/Committee and officers only from the front of the public gallery, providing it does not disrupt the meeting. **Any items in the Exempt Part of the agenda cannot be filmed.** If another member of the public objects to being recorded, the person(s) filming must stop doing so until that member of the public has finished speaking. The use of social media is permitted but all members of the public are requested to switch their mobile devices to silent for the duration of the meeting.*

*Amanda Pick*

**Amanda Pick**

**Clerk to Normandy Parish Council**

**Publication date: 17 November 2023**

## AGENDA

- C-096 APOLOGIES**  
To receive and accept apologies for absence
- C-097 DECLARATIONS OF INTEREST**  
To receive any declarations of personal and/or prejudicial interest from members regarding items on the agenda
- C-098 MINUTES OF PREVIOUS MEETINGS**  
To receive and adopt the minutes of the council meeting held on 12 October 2023
- C-099 QUESTIONS FROM THE PUBLIC**  
Members of the public may ask a question, make representation, or give evidence in respect of the business on the agenda for a maximum per item of 3 minutes
- C-100 REPORTS FROM OTHER AUTHORITIES**  
To receive reports from representatives of other authorities:  
(a) Surrey County Council; including an update on the proposed bollards at Westwood Lane  
(b) Guildford Borough Council
- C-101 PLANNING**  
(a) To receive an update from the Highways and Traffic working party  
(b) To consider responses to the following applications:

No.	Address	Detail
<a href="#">23/P/01837</a>	Unit 3B, Henley Business Park, Pirbright Road, Normandy, Guildford, GU3 2DX	Advertising consent for the installation of a halo lit sign on the front of Unit 3B, Henley Business Park
<a href="#">23/00794/REVPP</a>	Farnborough Airport Farnborough Road Farnborough Hampshire GU14 6XA	Variation of Condition 2 (aircraft movements) and 6 (aircraft weight), replacement of conditions 7 (1:10,000 risk contour) and 8 (1:100,00 risk contour), of planning permission 20/00871/REVPP determined on the 22/02/2022

**C-102**

**FINANCE AND GOVERNANCE COMMITTEE**

To receive an update from the committee, including

- (a) To approve the schedule of invoices for payment
- (b) To note a fund transfer between since the last meeting in October
- (c) To consider the 2024 budget proposal
- (d) To note the opening of Skipton account with fund transfer
- (e) To discuss the CCLA investments and discuss next steps

**C-103**

**ESTATES AND FACILITIES COMMITTEE**

To receive an update from the committee

**C-104**

**EVENTS**

To receive an update from the working group; plus

- (a) To review Wander Festival 2023
- (b) To review Bonfire Night 2023
- (c) Volunteer evening
- (d) To note the plans for Parish Assembly
- (e) To discuss the event calendar for 2024

**C-105**

**HUMAN RESOURCES**

To receive an update from committee; including

- (a) To readopt the health and safety policy
- (b) To consider outsourcing The Villager
- (c) To note NJC salaries

**C-106**

**EXCLUSION OF THE PRESS AND PUBLIC**

That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

**C-107**

**URGENT COMMITTEE BUSINESS**

To consider any urgent items referred from any of the committees for approval by council

**C-108**

**ITEMS FOR INFORMATION AND/OR INCLUSION ON FUTURE AGENDAS**

To receive any urgent information items and agree any items for inclusion on future council and/or committee agendas.