

# Normandy Parish Council

Serving Our Community through working in Partnership

To all Members of Normandy Parish Council

You are summoned to attend a meeting of **NORMANDY PARISH COUNCIL** that will be held on **THURSDAY 24 AUGUST 2023** at **7.00pm** at **the ROYAL BRITISH LEGION, GUILDFORD ROAD, NORMANDY**

*The meeting is open to the press and public unless the council do otherwise resolve to enter private session where members of the public and press are excluded. During this meeting the public are allowed to film the Council/Committee and officers only from the front of the public gallery, providing it does not disrupt the meeting. **Any items in the Exempt Part of the agenda cannot be filmed.** If another member of the public objects to being recorded, the person(s) filming must stop doing so until that member of the public has finished speaking. The use of social media is permitted but all members of the public are requested to switch their mobile devices to silent for the duration of the meeting.*

*Amanda Pick*

**Amanda Pick**

**Clerk to Normandy Parish Council**

**Publication date: 17 August 2023**

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## AGENDA

**C-061 APOLOGIES**

To receive and accept apologies for absence

**C-062 DECLARATIONS OF INTEREST**

To receive any declarations of personal and/or prejudicial interest from members regarding items on the agenda

**C-063 MINUTES OF PREVIOUS MEETINGS**

To receive and adopt the minutes of the council meeting held on 31 July 2023

**C-064 QUESTIONS FROM THE PUBLIC**

Members of the public may ask a question, make representation, or give evidence in respect of the business on the agenda for a maximum per item of 3 minutes.

**C-065 REPORTS FROM OTHER AUTHORITIES**

To receive reports from representatives of other authorities:

- (a) Surrey County Council; including an update on the proposed bollards at Westwood Lane
- (b) Guildford Borough Council

**C-066 COUNCILLOR VACANCY**

To consider an application for co-option of a Councillor

**C-067 FINANCE AND GOVERNANCE COMMITTEE**

To receive an update from the committee, including

- (a) To approve the schedule of invoices for payment
- (b) To note a fund transfer between since the last meeting in July
- (c) To note the External Auditors report
- (d) To adopt the year 2 Action Plan for the Strategy
- (e) To review the Parish Councillor Allowances

**C-068                ESTATES AND FACILITIES COMMITTEE**

To receive an update from the committee; including

- (a) To consider the quotes from contractors for allotment car park area
- (b) To hear a request for a new bench from the former Pond Trustees
- (c) To consider the required roadway repairs on Normandy Common Lane
- (d) Update from GBC regarding paddle tennis court and next steps

**C-069                EVENTS**

To receive an update from the working group; plus

- (a) To discuss event signage
- (b) To hear from Gym Jams regarding a proposed fundraising event
- (c) Volunteers evening

**C-070                SURREY ASSOCIATION OF LOCAL COUNCILS**

To agree representation the SALC AGM and conference and the spokesperson for Normandy.

**C-071                COMMUNICATION**

- (a) Policies update
- (b) The Villager
- (c) Noticeboards

**C-072                URGENT COMMITTEE BUSINESS**

To consider any urgent items referred from any of the committees for approval by council

**C-073                EXCLUSION OF THE PRESS AND PUBLIC**

That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

**C-074                ITEMS FOR INFORMATION AND/OR INCLUSION ON FUTURE AGENDAS**

To receive any urgent information items and agree any items for inclusion on future council and/or committee agendas.