

# Normandy Parish Council

Serving Our Community through working in Partnership

To all Members of Normandy Parish Council

You are summoned to attend a meeting of **NORMANDY PARISH COUNCIL** that will be held on **THURSDAY 8 JUNE 2023** at **7.30pm** (or at the conclusion of the planning meeting if later) at **ROYAL BRITISH LEGION HALL** on **GUILDFORD ROAD, NORMANDY**

*The meeting is open to the press and public unless the council do otherwise resolve to enter private session where members of the public and press are excluded. During this meeting the public are allowed to film the Council/Committee and officers only from the front of the public gallery, providing it does not disrupt the meeting. **Any items in the Exempt Part of the agenda cannot be filmed.** If another member of the public objects to being recorded, the person(s) filming must stop doing so until that member of the public has finished speaking. The use of social media is permitted but all members of the public are requested to switch their mobile devices to silent for the duration of the meeting.*

*Amanda Pick*

**Amanda Pick**

**Clerk to Normandy Parish Council**

**Publication date: 01 June 2023**

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## AGENDA

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| <b>C-022</b> | <b>APOLOGIES</b><br>To receive and accept apologies for absence  |
| <b>C-023</b> | <b>DECLARATIONS OF INTEREST</b><br>To receive any declarations of personal and/or prejudicial interest from members regarding items on the agenda  |
| <b>C-024</b> | <b>MINUTES OF PREVIOUS MEETINGS</b><br>To receive and adopt the minutes of the council meeting held on 18 May 2023   |
| <b>C-025</b> | <b>QUESTIONS FROM THE PUBLIC</b><br>Members of the public may ask a question, make representation, or give evidence in respect of the business on the agenda for a maximum per item of 3 minutes.  |
| <b>C-026</b> | <b>REPORTS FROM OTHER AUTHORITIES</b><br>To receive reports from representatives of other authorities:<br>(a) Surrey County Council<br>(b) Guildford Borough Council   |
| <b>C-027</b> | <b>COUNCILLORS</b><br>(a) To hear an update on Councillor vacancies and Co-Option, agree next steps<br>(b) To discuss and agree councillor training  |
| <b>C-028</b> | <b>BOLLARDS ON WESTWOOD LANE</b><br>To agree payment to SCC  |
| <b>C-029</b> | <b>POLICY AND PROCEDURE REVIEWS</b><br>To consider the policy and procedures review timeline   |
| <b>C-030</b> | <b>FINANCE AND GOVERNANCE COMMITTEE</b><br>To hear an update from the committee, including<br>(a) To approve the schedule of invoices for payment<br>(b) To note a fund transfer between since the last meeting in May<br>(c) To discuss the Internal Audit report<br>(d) To approve and sign the AGAR |

**C-031**

**ESTATES AND FACILITIES COMMITTEE**

To hear an update from the committee; including

- (a) To hear and agree an update re padel tennis in Normandy
- (b) To hear an update and agree funding opportunities for the play areas development and accessibility at MFF
- (c) To hear options and agree CFGA fund opportunities for the 2024-25 financial year

**C-032**

**EVENTS WORKING PARTY**

- (a) To agree the members of the wander Festival working party
- (b) To hear an update in relation to Wander Festival and agree next steps
- (c) To agree the members of the Fireworks working party
- (d) To agree the members of the Volunteers event working party

**C-033**

**HR WORKING PARTY**

To hear and agree a staffing matter

**C-034**

**TOW BAR**

To consider the cost of a tow bar being attached to a vehicle

**C-035**

**URGENT COMMITTEE BUSINESS**

To consider any urgent items referred from any of the committees for approval by council

**C-036**

**EXCLUSION OF THE PRESS AND PUBLIC**

That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

**C-037**

**ITEMS FOR INFORMATION AND/OR INCLUSION ON FUTURE AGENDAS**

To receive any urgent information items and agree any items for inclusion on future council and/or committee agendas.