

Normandy Parish Council

Serving Our Community through working in Partnership

To Members of the Estates & Facilities Committee – Councillors Philippa Mitchell, Simon Schofield, Paul Chillman, Pat Tugwell, Jane Hill and Isa Nagle-Taylor.

You are summoned to attend a meeting of **NORMANDY PARISH COUNCIL ESTATES AND FACILITIES COMMITTEE** that will be held on **THURSDAY 14th DECEMBER 2023 at 7.30pm** (or at the conclusion of the planning meeting if later) at **ROYAL BRITISH LEGION HALL on GUILDFORD ROAD, NORMANDY**

*The meeting is open to the press and public unless the council do otherwise resolve to enter private session where members of the public and press are excluded. During this meeting the public are allowed to film the Council/Committee and officers only from the front of the public gallery, providing it does not disrupt the meeting. **Any items in the Exempt Part of the agenda cannot be filmed.** If another member of the public objects to being recorded, the person(s) filming must stop doing so until that member of the public has finished speaking. The use of social media is permitted but all members of the public are requested to switch their mobile devices to silent for the duration of the meeting.*

Amanda Pick

Amanda Pick
Clerk to Normandy Parish Council

Publication date: 7 December 2023

AGENDA

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| EF-027 | APOLOGIES
To receive and accept apologies for absence. |
| EF-028 | DECLARATIONS OF INTEREST
To receive any declarations of personal and/or prejudicial interest from members regarding items on the agenda |
| EF-029 | MINUTES OF PREVIOUS MEETINGS
To receive and adopt the minutes of the committee meeting held on 14 th September 2023 |
| EF-030 | QUESTIONS FROM THE PUBLIC
Members of the public may ask a question, make representation, or give evidence in respect of the business on the agenda for a maximum per item of 3 minutes. |
| EF-031 | CONSERVATION SUB COMMITTEE
(i) Agree outline working parties Feb and March
(ii) Discuss and decide options for Surrey Choices
(iii) Update on the Herbicide Policy |
| EF-032 | NORMANDY COMMON
To receive an update and decide on next steps for the following:
(i) Annual tree survey
(ii) Normandy Common Lane
(iii) Normandy Pond |

- (iv) Height barriers
- (v) Sports Clubs
 - Pavilion / Football pitch

EF-033 MANOR FRUIT FARM

To receive an update and decide next steps for the following:

- (i) Play Area Development
- (ii) Peace Garden update
- (iii) Signage at MFF
- (iv) MFF working group
- (v) CCTV

EF-034 ALLOTMENTS

To discuss the agree next steps in relation to:

- (i) Fencing
- (ii) Tennant contracts

EF-035 WILDFIRE RISK ASSESSMENT

To discuss and approve the assessment

EF-036 LITTER BINS

To consider further streamlining parish bins

EF-037 GENERAL MAINTENANCE

To note the handyman tasks completed and agree forthcoming tasks required.

EF-038 COMMITTEE BUDGET

- (i) To discuss the draft budget 2024/25
- (ii) Ear Marked Reserves 2023/24 & 2024/25

EF-039 ITEMS FOR INFORMATION AND/OR INCLUSION ON FUTURE AGENDAS

To receive any urgent information items and agree any items for inclusion on future estates and facilities and/or committee agendas.