

Normandy Parish Council

Serving Our Community through working in Partnership

Minutes of an **EXTRAORDINARY MEETING** of **NORMANDY PARISH COUNCIL** held at the **NORMANDY VILLAGE HALL** on **MONDAY 31 JULY 2023** at 7pm.

Members present Cllrs Bob Hutton, Pat Tugwell, Paul Chillman and Simon Schofield

Non-members present Amanda Pick (Parish Clerk)

C-052 APOLOGIES

Councillors McLeod, Mitchell and Hill's apologies were received and accepted.

C-053 DECLARATIONS OF INTEREST

None

C-054 MINUTES OF PREVIOUS MEETINGS

RESOLVED: The minutes of the Council meeting held on 19 July 2023 were approved as a true record.

C-055 QUESTIONS FROM THE PUBLIC

None

C-056 EXCLUSION OF THE PRESS AND PUBLIC

For confidential matters. Information discussed in confidence at council meetings must not be disclosed to any third party.

C-057 HR AND STAFFING MATTERS

Members considered a staffing matter in relation to the officers' workload.

RESOLVED: Cllr Schofield thanked the Clerk for her hard work

1. Committees to look at how they can lessen the impact on the workload for the Clerk
2. Outstanding overtime to be paid to the Clerk clear the time owing
3. Council to review in September

C-058 CONTRACT FOR ALLOTMENT WORKS

Postponed

C-059 WANDER FESTIVAL

A summary of risks was discussed in C-045, the events working group have since addressed each of the risks and developed an appropriate contract for Wander Festival in association with the Clerk. The contract for the Wander Festival was circulated ahead of the meeting.

RESOLVED: The Council are satisfied with the contract

C-060 ITEMS FOR INFORMATION AND/OR INCLUSION ON FUTURE AGENDAS

To receive any urgent information items and agree any items for inclusion on future council and/or committee agendas.

The Clerk updated the Council on the mortar found on Normandy Common on Sunday. The police attended to secure the area until the MOD could make the device safe. It was found to be a training device and there is no further need for concern.

There being no further business, the meeting closed at 19:58hrs