

To Members of the Estates & Facilities Committee
Councillors Jane Hill, Louise McCrow, Pat Tugwell, Paul Chillman, Philippa Mitchell and Simon Schofield

You are summoned to attend a meeting of **NORMANDY PARISH COUNCIL ESTATES AND FACILITIES COMMITTEE** that will be held on **5 SEPTEMBER 2024 at 7.30pm** (or at the conclusion of the Planning meeting if later) at **ROYAL BRITISH LEGION HALL on GUILDFORD ROAD, NORMANDY**

*The meeting is open to the press and public unless the council do otherwise resolve to enter private session where members of the public and press are excluded. During this meeting the public are allowed to film the Council/Committee and officers only from the front of the public gallery, providing it does not disrupt the meeting. **Any items in the Exempt Part of the agenda cannot be filmed.** If another member of the public objects to being recorded, the person(s) filming must stop doing so until that member of the public has finished speaking. The use of social media is permitted but all members of the public are requested to switch their mobile devices to silent for the duration of the meeting.*

Amanda Pick

Amanda Pick
Clerk to Normandy Parish Council

Publication date: 29 August 2024

AGENDA

EF-21 APOLOGIES

To receive and accept apologies for absence.

EF-22 DECLARATIONS OF INTEREST

To receive any declarations of personal and/or prejudicial interest from members regarding items on the agenda

EF-23 MINUTES OF PREVIOUS MEETINGS

To receive and adopt the minutes of the committee meeting held on 18 July 2024

EF-24 QUESTIONS FROM THE PUBLIC

Members of the public may ask a question, make representation, or give evidence in respect of the business on the agenda for a maximum per item of 5 minutes.

EF-25 BUDGET UPDATE

To receive an update from the RFO on the budget

EF-26 NORMANDY COMMON

To receive an update and decide on next steps for the following:

- (i) Grass
- (ii) Pavilion utilities and CCTV
- (iii) Football Clubs
- (iv) Leases update

EF-27 MANOR FRUIT FARM

To receive an update and decide next steps for the following:

- (i) Hedge Cut, Elmgrove Lane
- (ii) Hay cut and bail
- (iii) Brambles
- (iv) MFF market

EF-28

ALLOTMENTS

- (i) Fees setting 2025/26
- (ii) Fencing

EF-29

PLAY AREAS

- (i) NC play area
- (ii) Project update MFF, including
 - consideration of additional speed ramps and cones
 - noting an additional bench
- (iii) Quarterly inspections
- (iv) Annual inspections

EF-30

TREE RISK ASSESSMENT

To consider the quotes for the 2024/25 assessments

EF-31

CONSERVATION SUB-COMMITTEE

Meeting update

EF-32

GENERAL MAINTENANCE

To note the maintenance tasks completed and agree forthcoming tasks required.

EF-33

ITEMS FOR INFORMATION AND/OR INCLUSION ON FUTURE AGENDAS

To receive any urgent information items and agree any items for inclusion on future estates and facilities and/or committee agendas.