

To all Members of Normandy Parish Council

You are summoned to attend a meeting of **NORMANDY PARISH COUNCIL** that will be held on **THURSDAY 23 APRIL 2026** at **7.30pm** at the **ROYAL BRITISH LEGION** on **GUILDFORD ROAD, NORMANDY**

*The meeting is open to the press and public unless the council do otherwise resolve to enter private session where members of the public and press are excluded. During this meeting the public are allowed to film the Council/Committee and officers only from the front of the public gallery, providing it does not disrupt the meeting. **Any items in the Exempt Part of the agenda cannot be filmed.** If another member of the public objects to being recorded, the person(s) filming must stop doing so until that member of the public has finished speaking. The use of social media is permitted but all members of the public are requested to switch their mobile devices to silent for the duration of the meeting.*

Amanda Pick

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Proper Officer to Normandy Parish Council

Publication date: 16 April 2025

AGENDA

C25-158 APOLOGIES

To receive and accept apologies for absence

C25-159 DECLARATIONS OF INTEREST

To receive any declarations of personal and/or prejudicial interest from members regarding items of the agenda

C25-160 MINUTES OF PREVIOUS MEETINGS

To receive and adopt the minutes of the council meeting held on 12 March 2026

C25-161 QUESTIONS FROM THE PUBLIC

Members of the public may ask a question, make representation, or give evidence in respect of the business on the agenda for a maximum per item of 5 minutes

C25-162 REPORTS FROM OTHER AUTHORITIES

To receive reports from representatives of other authorities:

- (a) Surrey County Council
- (b) Guildford Borough Council

C25-163 FINANCE AND GOVERNANCE

To hear an update from the committee, including

- (a) To approve the schedule of invoices for payment
- (b) To note a fund transfer between accounts since the March meeting
- (c) To hear an update on the funds from the CCLA investment and agree next steps
- (d) To discuss the top up of reserves for infrastructure and recreation
- (e) To consider an EMR for allotment deposits
- (f) To consider a community grant application

C25-164 FINANCIAL REPORTS Q4

- (a) To approve the Receipts and Payments
- (b) To note cashbook transactions
- (c) To approve and sign the monthly Bank Reconciliations

- C25-165 BUDGET MONITORING**
(a) To review overall actuals v. budget;
(b) To review reserve levels
(c) To note the s.137 spend
(d) To note the VAT position
- C25-166 INTERNAL AUDIT**
To note the actions carried out from the mid-year Internal Auditor report
- C25-167 ESTATES AND FACILITIES**
(a) To discuss the next steps of the asbestos found at MFF
(b) To hear an update on the peace garden project
(c) To discuss the business case for the Asset Transfer
(d) To discuss the Benchmark fuel surcharge
- C25-168 EVENTS AND COMMUNICATIONS**
(a) To hear an update from the bonfire working group
(b) To discuss attendance to the Civic Service on Sunday 10th May 2026
(c) To approve the pagination for the Villager
- C25-169 ELECTION POLL CARDS FOR 2027**
To discuss whether to purchase Poll Cards for the Parish Council Elections in 2027
- C25-170 REMOTE MEETINGS**
To discuss remote meetings and the purchase of equipment
- C25-171 URGENT COMMITTEE BUSINESS**
To consider any urgent items referred from any of the committees for approval by council
- C25-172 EXCLUSION OF THE PRESS AND PUBLIC**
That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.
- C25-173 ITEMS FOR INFORMATION AND/OR INCLUSION ON FUTURE AGENDAS**
To receive any urgent information items and agree any items for inclusion on future council and/or committee agendas.