

To Members of the Estates & Facilities Committee

Councillors Louise McCrow, Pat Tugwell, Philippa Mitchell and Simon Schofield

You are summoned to attend a meeting of **NORMANDY PARISH COUNCIL ESTATES AND FACILITIES COMMITTEE** that will be held on **THURSDAY 15 JANUARY 2026** at **7.30pm** at **ROYAL BRITISH LEGION HALL** on **GUILDFORD ROAD, NORMANDY**

*The meeting is open to the press and public unless the council do otherwise resolve to enter private session where members of the public and press are excluded. During this meeting the public are allowed to film the Council/Committee and officers only from the front of the public gallery, providing it does not disrupt the meeting. **Any items in the Exempt Part of the agenda cannot be filmed.** If another member of the public objects to being recorded, the person(s) filming must stop doing so until that member of the public has finished speaking. The use of social media is permitted but all members of the public are requested to switch their mobile devices to silent for the duration of the meeting.*

*Amanda Pick*

**Amanda Pick**

**Clerk to Normandy Parish Council**

**Publication date: 8 January 2026**

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### **AGENDA**

**EF25-049      APOLOGIES**

To receive and accept apologies for absence.

**EF25-050      DECLARATIONS OF INTEREST**

To receive any declarations of personal and/or prejudicial interest from members regarding items on the agenda

**EF25-051      MINUTES OF PREVIOUS MEETINGS**

To receive and adopt the minutes of the committee meeting held on 20 November 2025

**EF25-052      QUESTIONS FROM THE PUBLIC**

Members of the public may ask a question, make representation, or give evidence in respect of the business on the agenda for a maximum per item of 5 minutes.

**EF25-053      BUDGET MONITORING**

- (i) To note the Summary Report
- (ii) To note the detailed cost centre

**EF25-054      NORMANDY COMMON**

- (i) To note the progress on leases
- (ii) To discuss proposals for tree works
- (iii) To note the update from VWA Football club
- (iv) Orienteering event

**EF25-055      MANOR FRUIT FARM**

- (i) To discuss proposals for bramble area.
- (ii) To discuss the Padel Tennis Proposal
- (iii) To hear an update on Surrey Choices work
- (iv) To hear an update on the monitoring of the Motorbike group
- (v) To hear an update on CCTV proposals
- (vi) To discuss the placement of salt bins
- (vii) To discuss the placement of a Royal Mail Locker box at NCS&C
- (viii) To discuss the working group for the Asset Transfer

(ix) To discuss the Tommie Location

**EF25-056**

**ALLOTMENTS**

- (i) To hear an update on allotments and any outstanding invoices
- (ii) To determine a response on the Expression of Interest on the Community Asset Transfer

**EF25-057**

**PLAY AREAS**

- (i) To discuss the quotes for play equipment at Normandy Common
- (ii) MFF – Rope Spinner

**EF25-058**

**GENERAL MAINTENANCE**

To note the maintenance tasks completed and agree forthcoming tasks required.

**EF25-059**

**ITEMS FOR INFORMATION AND/OR INCLUSION ON FUTURE AGENDAS**

To receive any urgent information items and agree any items for inclusion on future estates and facilities and/or committee agendas.