

To Members of the Estates & Facilities Committee

Councillors Louise McCrow, Pat Tugwell, Philippa Mitchell and Simon Schofield

You are summoned to attend a meeting of **NORMANDY PARISH COUNCIL ESTATES AND FACILITIES COMMITTEE** that will be held on **THURSDAY 15 JANUARY 2026 at 7.30pm** at **ROYAL BRITISH LEGION HALL** on **GUILDFORD ROAD, NORMANDY**

*The meeting is open to the press and public unless the council do otherwise resolve to enter private session where members of the public and press are excluded. During this meeting the public are allowed to film the Council/Committee and officers only from the front of the public gallery, providing it does not disrupt the meeting. **Any items in the Exempt Part of the agenda cannot be filmed.** If another member of the public objects to being recorded, the person(s) filming must stop doing so until that member of the public has finished speaking. The use of social media is permitted but all members of the public are requested to switch their mobile devices to silent for the duration of the meeting.*

Amanda Pick

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Clerk to Normandy Parish Council

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AGENDA

EF25-049 APOLOGIES

To receive and accept apologies for absence.

EF25-050 DECLARATIONS OF INTEREST

To receive any declarations of personal and/or prejudicial interest from members regarding items on the agenda

EF25-051 MINUTES OF PREVIOUS MEETINGS

To receive and adopt the minutes of the committee meeting held on 20 November 2025

EF25-052 QUESTIONS FROM THE PUBLIC

Members of the public may ask a question, make representation, or give evidence in respect of the business on the agenda for a maximum per item of 5 minutes.

EF25-053 BUDGET MONITORING

- (i) To note the Summary Report
- (ii) To note the detailed cost centre

EF25-054 NORMANDY COMMON

- (i) To note the progress on leases
- (ii) To discuss proposals for tree works
- (iii) To note the update from VWA Football club
- (iv) Orienteering event

EF25-055 MANOR FRUIT FARM

- (i) To discuss proposals for bramble area.
- (ii) To discuss the Padel Tennis Proposal
- (iii) To hear an update on Surrey Choices work
- (iv) To hear an update on the monitoring of the Motorbike group
- (v) To hear an update on CCTV proposals
- (vi) To discuss the placement of salt bins
- (vii) To discuss the placement of a Royal Mail Locker box at NCS&C
- (viii) To discuss the working group for the Asset Transfer

(ix) To discuss the Tommie Location

EF25-056

ALLOTMENTS

- (i) To hear an update on allotments and any outstanding invoices
- (ii) To determine a response on the Expression of Interest on the Community Asset Transfer

EF25-057

PLAY AREAS

- (i) To discuss the quotes for play equipment at Normandy Common
- (ii) MFF – Rope Spinner

EF25-058

GENERAL MAINTENANCE

To note the maintenance tasks completed and agree forthcoming tasks required.

EF25-059

ITEMS FOR INFORMATION AND/OR INCLUSION ON FUTURE AGENDAS

To receive any urgent information items and agree any items for inclusion on future estates and facilities and/or committee agendas.