

To Members of the Estates & Facilities Committee

Councillors Louise McCrow, Pat Tugwell, Philippa Mitchell and Simon Schofield

You are summoned to attend a meeting of **NORMANDY PARISH COUNCIL ESTATES AND FACILITIES COMMITTEE** that will be held on **THURSDAY 5th MARCH 2026** at **7.30pm** at **ROYAL BRITISH LEGION HALL** on **GUILDFORD ROAD, NORMANDY**

*The meeting is open to the press and public unless the council do otherwise resolve to enter private session where members of the public and press are excluded. During this meeting the public are allowed to film the Council/Committee and officers only from the front of the public gallery, providing it does not disrupt the meeting. **Any items in the Exempt Part of the agenda cannot be filmed.** If another member of the public objects to being recorded, the person(s) filming must stop doing so until that member of the public has finished speaking. The use of social media is permitted but all members of the public are requested to switch their mobile devices to silent for the duration of the meeting.*

Amanda Pick

Amanda Pick

Proper Officer to Normandy Parish Council

Publication date: 26 February 2026

AGENDA

EF25-060 APOLOGIES

To receive and accept apologies for absence.

EF25-061 DECLARATIONS OF INTEREST

To receive any declarations of personal and/or prejudicial interest from members regarding items on the agenda

EF25-062 MINUTES OF PREVIOUS MEETINGS

To receive and adopt the minutes of the committee meeting held on 15 January 2026

EF25-063 QUESTIONS FROM THE PUBLIC

Members of the public may ask a question, make representation, or give evidence in respect of the business on the agenda for a maximum per item of 5 minutes.

EF25-064 BUDGET MONITORING

- (i) To note the Summary Report
- (ii) To note the detailed cost centre

EF25-065 NORMANDY COMMON

- (i) To note the progress on leases
- (ii) To discuss NYFC outstanding debt
- (iii) To discuss a noise complaint
- (iv) To discuss fly tipping at Normandy Common

EF25-066 MANOR FRUIT FARM

- (i) To discuss the building consent request from The Therapy Garden
- (ii) To hear an update from MFF Working Group meeting
- (iii) To hear an update on the monitoring of the Motorbike group
- (iv) To discuss the proposals for the entrance sign

EF25-067 CONSERVATION WORKING GROUP

To hear an update from the conservation working group meeting

EF25-068

PLAY AREAS

To discuss the quotes for quarterly play area inspections

EF25-070

GENERAL MAINTENANCE

To note the maintenance tasks completed and agree forthcoming tasks required.

EF25-071

ITEMS FOR INFORMATION AND/OR INCLUSION ON FUTURE AGENDAS

To receive any urgent information items and agree any items for inclusion on future estates and facilities and/or committee agendas.

EF25-071

DATE OF NEXT MEETING

To confirm the date of the next meeting