Minutes of a meeting of **NORMANDY PARISH COUNCIL HUMAN RESOURCES COMMITTEE** held at the **ROYAL BRITISH LEGION HALL, GUILDFORD ROAD** on **THURSDAY 5 MARCH 2025** at **7.00pm**.

Committee Members present	Councillor Bob Hutton	Committee Chairman
	Councillor Louise McCrow	
	Councillor Simon Schofield	
Non-committee members present	Amanda Pick	Proper Officer

HR25-32 **APOLOGIES**
Councillors were all present

HR25-33 **DECLARATIONS OF INTEREST**
No declarations of interest were received.

HR25-34 **MINUTES OF PREVIOUS MEETINGS**
The minutes of the HR Committee meeting held on 8th January 2026 were adopted as a true record.

HR25-35 **QUESTIONS FROM THE PUBLIC**
None.

HR25-36 **EXCLUSION OF THE PRESS AND PUBLIC**
That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

HR25-37 **PENSIONS**
Postponed

HR25-38 **BUDGET**
Members considered the budget spend 2025/26
RESOLVED: The committee will request to full council a £5,000 journal into HR budget from an alternative cost code, if available.

HR25-39 **RECRUITMENT**
Members heard an update on the progress on recruitment for the role of Parish Clerk. The interview panel will liaise with the rest of the committee via Teams once the interviews are concluded tomorrow before next steps are agreed.

HR25-40 **ITEMS FOR INFORMATION AND/OR INCLUSION ON FUTURE AGENDAS**
None

There being no further business, the meeting ended at 19.27hrs

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