

Normandy Parish Council Strategic Action Plan 2022 - 2027

Year 4: May 2025 - May 2026

Priority	What	Action	How	When	Who	RAG	Progress updates
1.0	Community Safety						
	To work with partners to ensure a safe and welcoming community						
1.1	Maintain Parish Council's assets	Ensure tenants are compliant with leases	(a) Locate leases (b) ascertain compliance with each lease (c) meet with each lease holder to strengthen relationships as landlords	01/12/2025	Parish Clerk		
1.2	To digitally monitor Community Safety within Normandy's open spaces	Consider effectiveness of current CCTV cameras	(a) Develop a Data Protection Impact Assessment for CCTVs (b) consider the effectiveness of the current cameras at the pavilion	01/12/2025	Estates and Facilities Committee		
1.3	Strengthen community resilience	Work with partners to maintain the village's Emergency Plan	(a) Update the Emergency Plan (b) share the plan with partners in the community (c) keep the plan under review	01/02/2026	Parish Clerk		
2.0	Conservation and Habitat						
	To enhance our locality by providing green and open spaces which contribute to bio-diversity in the parish, whilst retaining the rural village character						
2.1	Improve conservation within the village	Maintain a robust approach to the management of Normandy Common	(a) Continue to work with members of the conservation sub-committee and Friends of Normandy Wildlife to plan and deliver an effective management plan for Normandy Common, to align against the SWT advice (b) consider how we can ensure resilience to climate change, flood, drought and fire risks through management of both sites c) Develop woodland management plan with chosen contractor, including support for grants and funding; and start community consultation and awareness raising regarding proposed woodland management.	01/12/2025	Estates and Facilities Committee		

2.2	Improve conservation within the village	Maintain a robust approach to the management of Manor Fruit Farm	(a) work with Conservation Sub Committee and Friends of Normandy Wildlife to manage Manor Fruit Farm for people and wildlife (b) consider how we can ensure resilience to climate change, flood, drought and fire risks through management of both sites	01/12/2025	Estates and Facilities Committee		
2.3	Further develop biodiversity in the village	Continue to Support County level biodiversity recording through local activity and advise GBC Planning Authority regarding development impacts on or how developments can improve biodiversity	(a) undertake wildlife and habitat surveys with the community to encourage understanding of value of biodiversity, appreciation of it and to ensure that conservation action is improving biodiversity (b) Consider minimum Biodiversity improvement requirements in relevant planning applications and feedback to GBC accordingly	01/02/2026	Estates and Facilities Committee		
3.0	Leisure and Recreation						
	To work collaboratively with sports groups and clubs to ensure provision of accessible facilities within the parish						
3.1	Overhaul of the peace garden	To create a more accessible, tranquil space	(a) Seek to achieve grant support for the agreed design	30/04/2026	Estates and Facilities Committee		
3.2	Increase accessibility at MFF	Work with all Residents at MFF to ensure suitable Accessibility for all across the site	(a) Support MFF Residents with designing projects to improve accessibility	30/04/2026	Estates and Facilities Committee		
3.3	Effectively plan and budget for future provision of facilities	Pre-plan for maintaining parish assetts	(a) Set a financial plan for resurfacing all car parks, roadways and pavements under parish ownership and (b) replacement of existing street furniture and (c) replacement of recreational facilities (d) deliver project for MFF lighting	01/02/2026	Estates and Facilities Committee		

3.4	Improve Signage to Manor Fruit Farm	Improve Signage to Manor Fruit Farm that acknowledges all MFF residents at the entrance	(a) implement the project	01/01/2026	Estates and Facilities Committee		
3.5	To provide well managed allotments for residents	Develop management and maintenance plan	(a) develop management and maintenance plan (b) evaluate the annual tenancy fees	01/09/2025	Estates and Facilities Committee		
4.0	Social Inclusion						
	To foster a friendly, vibrant and welcoming community through engagement and events						
4.1	Develop and maintain a consistent group of volunteers to assist with community activities	To increase the number of volunteers and recognise and reward those who give their time to support the village	(a) develop list of volunteering opportunities (b) publicise the opportunities (c) produce a regular volunteers update (d) plan and deliver annual reward evening (e) consider working with other local organisations to consider a wider approach to volunteering in the village.	31/12/2024	Assistant Parish Clerk		
4.2	Plan and deliver community events for the whole village	Budget for and deliver an annual bonfire and firework display	(a) partner with local groups and volunteers to deliver event (b) book suppliers (c) advertise to residents (d) review the event	01/12/2024	Events working group		
4.3	Plan and deliver community events for the whole village (continued)	Budget for and deliver an annual assembly on behalf of the village	(a) partner with local groups to provide community networking opportunity (b) advertise to residents (c) review the event	30/04/2025	Chairman & Clerk		
4.4	Plan and deliver community events for the whole village (continued)	Consider a village activity to aligned to any national event	(a) consider national commemoration or celebrations for the year and if appropriate for the council to mark the occasion (b) partner with local groups and volunteers (c) advertise to residents (d) review the event	30/04/2025	Clerk		

5.0	Effective Communications					
	To improve communication with the whole community using multiple, innovative and engaging methods					
5.1	To have an active and informative website and social media presence	To have regularly updated and relevant engagement	(a) Review the effectiveness of the council's online presence (b) Review the website package	01/02/2025	Assistant Parish Clerk	
5.2	Improve internal communications for action plans	Implement a project planning tool to track progress of tasks	(a) Assess current project planning applications usefulness and consider any alternatives (b) input all outstanding tasks and annual project plans	01/10/2025	Parish Clerk	
6.0	Community Empowerment and Representation					
	Ensure that resident's voices are heard and represented in local government reorganisations and within balanced planning for the community's future					
6.1	To prepare for Local Government Devolution	Prepare for fostering collaboration with new or reorganised principal authorities	(a) To form a working group to explore, understand, and respond to the implications of local government devolution for the parish, ensuring the interests of the community are represented and safeguarded (b) Investigate the impact of devolution on local governance, funding and services; especially regarding land use, infrastructure, and the environment—are reflected in wider strategic plans (c) Gather input from residents to understand their priorities and concerns regarding devolution (d) Advocate for the parish's interests in discussions with higher-tier authorities and other stakeholders (e) work with neighbouring parishes, local authorities, and relevant organisations to ensure a cohesive approach.	01/04/2026	Local Government Devolution working group	

