

To all Members of Normandy Parish Council

You are summoned to attend a meeting of **NORMANDY PARISH COUNCIL** that will be held on **THURSDAY 10 SEPTEMBER 2026** at **7pm** at the **ROYAL BRITISH LEGION** on **GUILDFORD ROAD, NORMANDY**

*The meeting is open to the press and public unless the council do otherwise resolve to enter private session where members of the public and press are excluded. During this meeting the public are allowed to film the Council/Committee and officers only from the front of the public gallery, providing it does not disrupt the meeting. **Any items in the Exempt Part of the agenda cannot be filmed.** If another member of the public objects to being recorded, the person(s) filming must stop doing so until that member of the public has finished speaking. The use of social media is permitted but all members of the public are requested to switch their mobile devices to silent for the duration of the meeting.*

Robert Pettigrew

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Parish Clerk; Normandy Parish Council

Publication date: 3 September 2026

AGENDA

C26-054 APOLOGIES

To receive and accept apologies for absence

C26-055 DECLARATIONS OF INTEREST

To receive any declarations of personal and/or prejudicial interest from members regarding items of the agenda

C26-056 MINUTES OF PREVIOUS MEETINGS

To receive and adopt the minutes of the council meeting held on 23 July 2026

C26-057 QUESTIONS FROM THE PUBLIC

Members of the public may ask a question, make representation, or give evidence in respect of the business on the agenda for a maximum per item of 5 minutes

C26-058 REPORTS FROM OTHER AUTHORITIES

To receive reports from representatives of other authorities:

- (a) Surrey County Council
- (b) Guildford Borough Council
- (c) West Surrey Unitary Authority

C26-059 FINANCE AND GOVERNANCE

- (a) To approve the schedule of invoices for payment
- (b) To note a fund transfer between accounts since the July meeting
- (c) Appointment of an interim Proper Officer and/or Responsible Financial Officer for coverage during absences
- (d) Insurance Quotation
- (e) Ongoing payment of Microsoft 365 licences

C26-060 ESTATES AND FACILITIES

- (a) To consider quotes for MFF lighting and planning permission
- (b) To discuss the electricity box on Normandy Common
- (c) To agree the Asset Transfer submission

(d) To consider quotes for the tree risk assessments

C26-061 EVENTS AND COMMUNICATIONS

- (a) To hear an update and agree next steps on bonfire night 2026
- (b) To hear and update and agree expenditure for the volunteer evening
- (c) To approve the purchase of high vis jackets
- (d) To discuss events for 2027
- (e) Long term vision

C26-062 PLANNING

Updates on planning development working group

C26-063 URGENT COMMITTEE BUSINESS

To consider any urgent items referred from any of the committees for approval by council

C26-064 EXCLUSION OF THE PRESS AND PUBLIC

That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

C26-065 ITEMS FOR INFORMATION AND/OR INCLUSION ON FUTURE AGENDAS

To receive any urgent information items and agree any items for inclusion on future council and/or committee agendas.