

To Members of the Estates & Facilities Committee

Councillors Louise McCrow, Pat Tugwell, Philippa Mitchell and Simon Schofield

You are summoned to attend a meeting of **NORMANDY PARISH COUNCIL ESTATES AND FACILITIES COMMITTEE** that will be held on **THURSDAY 16th JULY 2026** at **7.30pm** at **ROYAL BRITISH LEGION HALL** on **GUILDFORD ROAD, NORMANDY**

*The meeting is open to the press and public unless the council do otherwise resolve to enter private session where members of the public and press are excluded. During this meeting the public are allowed to film the Council/Committee and officers only from the front of the public gallery, providing it does not disrupt the meeting. **Any items in the Exempt Part of the agenda cannot be filmed.** If another member of the public objects to being recorded, the person(s) filming must stop doing so until that member of the public has finished speaking. The use of social media is permitted but all members of the public are requested to switch their mobile devices to silent for the duration of the meeting.*

Robert Pettigrew

Robert Pettigrew
Proper Officer

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AGENDA

- EF26 014 APOLOGIES**
To receive and accept apologies for absence.
- EF26-015 DECLARATIONS OF INTEREST**
To receive any declarations of personal and/or prejudicial interest from members regarding items on the agenda
- EF26-016 MINUTES OF PREVIOUS MEETINGS**
To receive and adopt the minutes of the committee meeting held on 21 May 2026
- EF26-017 QUESTIONS FROM THE PUBLIC**
Members of the public may ask a question, make representation, or give evidence in respect of the business on the agenda for a maximum per item of 5 minutes.
- EF26-018 BUDGET MONITORING**
(i) To note the Summary Report
(ii) To note the detailed cost centre
- EF26-019 NORMANDY COMMON**
(i) To note the progress on leases
(ii) To discuss a new electricity box land sale
(iii) To hear an update on OPM management
- EF26-020 MANOR FRUIT FARM**
(i) To discuss the proposals for the hay cut
(ii) To discuss the Village Hall path
(iii) To discuss pedestrian motorbike access across MFF
(iv) To discuss the Asset Transfer
- EF26-021 GENERAL MAINTENANCE**
(i) To note the maintenance tasks completed and agree forthcoming tasks required.
(ii) To note the availability of the team.

EF26-022

ITEMS FOR INFORMATION AND/OR INCLUSION ON FUTURE AGENDAS

To receive any urgent information items and agree any items for inclusion on future estates and facilities and/or committee agendas.