

To Members of the Estates & Facilities Committee

Councillors Louise McCrow, Pat Tugwell, Philippa Mitchell and Simon Schofield

You are summoned to attend a meeting of **NORMANDY PARISH COUNCIL ESTATES AND FACILITIES COMMITTEE** that will be held on **THURSDAY 3rd September 2026** at **7pm** at **ROYAL BRITISH LEGION HALL** on **GUILDFORD ROAD, NORMANDY**

*The meeting is open to the press and public unless the council do otherwise resolve to enter private session where members of the public and press are excluded. During this meeting the public are allowed to film the Council/Committee and officers only from the front of the public gallery, providing it does not disrupt the meeting. **Any items in the Exempt Part of the agenda cannot be filmed.** If another member of the public objects to being recorded, the person(s) filming must stop doing so until that member of the public has finished speaking. The use of social media is permitted but all members of the public are requested to switch their mobile devices to silent for the duration of the meeting.*

Robert Pettigrew

Robert Pettigrew
Proper Officer

Publication date: 27 AUGUST 2026

AGENDA

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| EF26 024 | APOLOGIES
To receive and accept apologies for absence. |
| EF26-025 | DECLARATIONS OF INTEREST
To receive any declarations of personal and/or prejudicial interest from members regarding items on the agenda |
| EF26-026 | MINUTES OF PREVIOUS MEETINGS
To receive and adopt the minutes of the committee meeting held on 21 May 2026 |
| EF26-027 | QUESTIONS FROM THE PUBLIC
Members of the public may ask a question, make representation, or give evidence in respect of the business on the agenda for a maximum per item of 5 minutes. |
| EF26-028 | BUDGET MONITORING
(i) To note the Summary Report
(ii) To note the detailed cost centre |
| EF26-029 | NORMANDY COMMON
(i) To note the progress on leases
(ii) To discuss the electricity box land sale
(iii) To discuss the proposals for the tree risk assessment
(iv) To discuss the woodland management plan
(v) To hear and update on the Cricket Club Fun day
(vi) To discuss the OPM management plan
(vii) To discuss parking at the Scout Hut |
| EF26-030 | MANOR FRUIT FARM
(i) To discuss the MFF entrance signs
(ii) To discuss the Village Hall crossings
(iii) To discuss motorbike event
(iv) To discuss a date for the next MFF working group.
(v) To discuss receive an update on the Asset Transfer resident survey |

- (vi) To discuss pest control at MFF
- (vii) To discuss Guildford Archery shooting line and accessible path

EF26-031 ALLOTMENTS

- (i) To discuss the water supply
- (ii) To review allotment agreements

EF26-032 PLAY AREAS

- (i) To discuss Inspection training

EF26-033 GENERAL MAINTENANCE

- (i) To note the maintenance tasks completed and agree forthcoming tasks required.
- (ii) To review the contracts

EF26-034 CONSERVATION GROUP

- (i) To discuss the conservation working parties
- (ii) To discuss managing wildfires
- (iii) To hear and update from the working group

EF26-035 ITEMS FOR INFORMATION AND/OR INCLUSION ON FUTURE AGENDAS

To receive any urgent information items and agree any items for inclusion on future estates and facilities and/or committee agendas.