

To Members of the Finance & Governance Committee – Councillors Simon Schofield, Bob Hutton, Jeremy Ward and David Shaw

You are summoned to attend the meeting of **NORMANDY PARISH COUNCIL FINANCE & GOVERNANCE COMMITTEE** to be held on **THURSDAY 22 OCTOBER 2026, 7pm** at **ROYAL BRITISH LEGION HALL, GUILDFORD ROAD, NORMANDY**



Beverley Weddell

Locum Clerk and RFO Normandy Parish Council

Publication date: 15 October 2026

AGENDA

FG26-12 APOLOGIES

To receive and accept apologies for absence.

FG26-13 DECLARATIONS OF INTEREST

To receive any declarations of personal and/or prejudicial interest from members regarding items on the agenda.

FG26-14 MINUTES OF PREVIOUS MEETING

To receive and adopt the minutes of the Finance & Governance Committee meeting held on 17 September 2026.

FG26-15 REPRESENTATIONS FROM MEMBERS OF THE PUBLIC

Members of the public may ask a question, make representation, or give evidence in respect of the business on the agenda for a maximum per item of 5 minutes.

FG26-16 FINANCIAL REPORTS

- a) To approve the Receipts and Payments
- b) To note cashbook transactions
- c) To approve and sign the monthly Bank Reconciliations (I would delete and approve at full council)

FG26-17 BUDGET MONITORING

- a) To review overall actuals v. budget
- b) To review reserve levels
- c) To note the s.137 spend
- d) To note the VAT position
- e) To CONSIDER preparations for new budget

FG26-18 EXTERNAL AUDIT 2025/26

To consider any actions arising from the External Audit report for the year ended 31/3/2026.

FG26-19 INTERIM AUDIT

- a) To CONSIDER requirements to meet interim Internal Audit
- b) To CONSIDER requirements for meeting AGAR and year end Internal Audit requirement

FG26-20

RESPONSIBLE FINANCIAL OFFICER

To note the appointment of a Locum Responsible Financial Officer

FG26-21

EXCLUSION OF THE PRESS AND PUBLIC

That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

FG26-22

ITEMS FOR INFORMATION AND/OR INCLUSION ON FUTURE AGENDAS

To receive any urgent information items and agree any items for inclusion on future council and/or committee agendas.